



Board of Trustees

Ron Zufall
Andrea Hoheisel
Joe Ayer
Mike Doran
Luke Wilson

Student Board Member

Riley Combs

Superintendent

Jim Cloney

**Shasta Union High School District
Board of Trustees Regular Meeting**

Board Room
Shasta Union High School District
2200 Eureka Way Suite B, Redding, CA 96001
June 11, 2024
5:30 p.m. – Call to Order
5:30 p.m. – Closed Session
6:30 p.m. – Open Session

Mission:

To inspire and prepare every student to succeed in high school and beyond.

Our Board and staff are committed to excellent education through academics, Career Technical Education, the arts, athletics and activities. Our students gain the confidence and skills to adapt in their ever-changing world. Together with our families, we develop responsible members of the community.

Vision:

Educating Every Student for Success

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact Board Secretary Jim Cloney at (530) 241-3261 for assistance. Notification at least 48 hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids or services.

Documents provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 2200 Eureka Way Suite B, Redding, CA during normal business hours.

Agenda

1. CALL PUBLIC SESSION TO ORDER
2. ROLL CALL
3. PUBLIC COMMENT – CLOSED SESSION

The public may comment on any closed session item that will be heard. The Board may limit comments to no more than three minutes pursuant to Board policy.

4. CLOSED SESSION

- 4.1 Public Employee Discipline/Dismissal/Release/Complaint (G.C. 54957)
- 4.2 Conference with Labor Negotiator (G.C. 54957.6) Agency designated representatives: Jim Cloney – Superintendent, David Flores – Chief Business Official, Jason Rubin – Associate Superintendent/H.R. and Leo Perez - Associate Superintendent/Instructional Services. Employee Organizations: Shasta Secondary Education Association (SSEA), Educational Support Professionals Association (ESP), California School Employees Association (CSEA) and Management/Supervisory/Confidential.

5. RECONVENE IN OPEN SESSION – OPENING BUSINESS

- 5.1 Pledge of Allegiance
- 5.2 Mission and Vision Statements

6. OATH OF OFFICE

6.1 Administer Oath of Office to Trustee Luke Wilson

7. PUBLIC COMMENT

The public may comment on any specific agenda item or any item of interest to the public that is within the Board's jurisdiction. The Board may limit comments to no more than three minutes pursuant to Board policy. The maximum time allowed for each agenda item shall be 20 minutes. The Board President may further limit the speaking time allowed in order to facilitate the progress of the meeting.

8. APPROVAL OF AGENDA

9. APPROVAL OF CONSENT AGENDA

Items listed under the Consent Agenda are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Agenda. It is understood that the Administration recommends approval on all Consent Items. Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

9.1 Administration

- A. Adopt the following Resolutions in conjunction with the Governing Board Member Election on November 5, 2024 (On December 13, 2024, the terms of the following Board Members will expire: Ron, Zufall, Joe Ayer, Luke Wilson)

- Resolution Ordering Governing Board Member Election
 - Resolution Establishing Procedure in Case of Tie Vote at Governing Board Election
 - Resolution Regarding Cost of Candidate Statements

- B. Approve minutes for the May 14, 2024 regular Board meeting

- C. Approve minutes for the May 28, 2024 special Board meeting

9.2 Business Services

- A. Ratify Commercial Warrants and Payroll Distributions for May 2024

- B. Approve requests to declare property as surplus (Maintenance Department - 3 John Deere Mowers and FHS - Kiln)

9.3 Instructional Services

- A. Approve the Shasta County Special Education Local Plan Area (SELPA) Local Education Agency (LEA) Assurances

- B. Approve the School Plans for Student Achievement

9.4 Human Resources

- A. Approve Human Resources Action Report

10. REPORTS

10.1 Employee Associations

- A. Shasta Secondary Education Association – Layne McLean, President
- B. Educational Support Professionals Association – Rhonda Minch, President
- C. California School Employees Association – David Martin, President

10.2 Principals

- A. Alternative Education – Tim Calkins
- B. Enterprise High School – Ryan Johnson
- C. Shasta High School – Shane Kikut
- D. Foothill High School – Kevin Greene

10.3 Superintendent

10.4 Board Members

11. BUSINESS

11.1 Administration

- A. Approve Governance Calendar and Board Action Calendar for the 2024-25 school year (*Action*)
- B. The Board will conduct its biennial review of the SUHSD Conflict of Interest Code and related Resolution (Exhibit 9270), as required by the Political Reform Act (*Discussion/Action*)
- C. Appointment of Sofia Lucero as a Student Board Member for a one-year term effective July 1, 2024 (*Action*)
- D. The Board will conduct the first reading of draft mandated and draft optional Board Policies and Administrative Regulations, as provided by CSBA and recommended by Administration (*Discussion/Action*)
- E. PUBLIC HEARING: The Board may hear comments from the public regarding the proposed negotiations and compensation agreement between the District and the Shasta Secondary Education Association (SSEA) and the Educational Support professionals Association (ESP) for 2024-25 (*Discussion*)
- F. Approve the proposed negotiations and compensation agreement between the District and the Shasta Secondary Education Association (SSEA) and the Educational Support Professionals Association (ESP) for 2024-25 (*Action*)

11.2 Budget, Finance, Facilities

- A. Approve resolution ordering an election to authorize the issuance of general obligation bonds, establishing specifications of the election order, and requesting consolidation with other elections occurring on November 5, 2024 (*Action*)
- B. Approve agreement with the Redding School District for transportation services (*Action*)
- C. Approve the 2022-2023 Audit Report (*Action*)
- D. PUBLIC HEARING: The Board may hear comments from the public regarding the 2024-25 Proposed Budget (*Discussion*)
- E. Presentation of 2024-25 Proposed Budget (*Information*)
- F. Approve resolution designating certain general funds as committed fund balance (*Action*)
- G. PUBLIC HEARING: The Board may hear comments from the public regarding the 2024-25 EPA Funds (*Discussion*)
- H. Approve resolution for use of Education Protection Account (EPA) funds for 2024-25 (*Action*)

11.3 Instructional Services

- A. Approve Local Control and Accountability Plan (LCAP) Federal Addendum (*Action*)
- B. Approve LCAP Local Measures as follows: (1) Appropriately Assigned Teachers, Access to Curriculum-Aligned Instructional Materials, and Safe, Clean and Functional School Facilities; (2) Implementation of State Academic Standards; (3) Parent Engagement; (4) School Climate; and (5) Access to a Broad Course of Study (*Discussion/Action*)
- C. PUBLIC HEARING: The Board may hear comments or receive written comments from the public regarding the proposed 2024-25 LCAP (*Discussion/Information*)

The draft LCAP will be posted on the District's website at www.suhsd.net. Written comments or questions may be submitted to Superintendent Jim Cloney at the SUHSD District Office, 2200 Eureka Way, Suite B – Redding, CA 96001 or via email to jcloney@suhsd.net

12. ADVANCE PLANNING

12.1 Next Meeting Date: June 20, 2024 Special Board Meeting and July 9, 2024 Regular Board Meeting

12.2 Suggested Future Agenda Items

13. ADJOURNMENT

- 13.1 The Board may adjourn to closed session to continue discussion on topics listed from the 5:30 p.m. session.

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Resolutions – Governing Board Member Election

PREPARER: Jim Cloney, Superintendent

RECOMMENDATION: ☒ Action
☐ Discussion
☐ Information

BACKGROUND:
These resolutions are required in conjunction with the upcoming Governing Board Member Election on November 5, 2024.

RESOLUTION
Ordering Governing Board Member Election

SHASTA UNION HIGH SCHOOL DISTRICT

WHEREAS, the regular biennial election of Governing Board members is ordered by law pursuant to Section 5000 of the Education Code to fill offices of members of the Governing Board of Shasta Union High School District.

NOW BE IT RESOLVED that the County Superintendent of Schools for this county call the election as ORDERED and in accordance with the designations contained in the following specifications of the Election Order made under the authority of Education Code Section 5304 and 5322.

SPECIFICATIONS OF THE ELECTION ORDER

The election shall be held on Tuesday, November 5, 2024. The purpose of the election is to elect two 4-year terms and one 2-year term members of the governing board of Shasta Union High School District.

IT IS FURTHER ORDERED that the Clerk or Secretary of the district shall deliver not less than 123 days prior to the date set for the election, one copy of this Resolution and Order to the County Superintendent of Schools.

The foregoing Resolution and Order was adopted by a formal vote of the Governing Board of the of Shasta Union High School District of Shasta County, being the Board authorized by law to make the designations therein contained on June 11, 2024 by the following vote:

AYES:
NOES:
ABSENT:

I hereby certify that the foregoing is a full, true and correct excerpt from the minutes of the Governing Board of said school district, pertaining to the adoption of the foregoing Resolution, for a regular meeting held on June 11, 2024.

Clerk of the Board

Superintendent

RESOLUTION
Cost of Candidate Statements
SHASTA UNION HIGH SCHOOL DISTRICT

WHEREAS, pursuant to Election Code Section 13307, each candidate for elective office may prepare a candidate's statement for inclusion in the voter's pamphlet.

THEREFORE BE IT RESOLVED, that the Shasta Union High School District Governing Board will not pay the costs of candidates' statements or other materials sent to each voter and that the County Clerk be notified that the Board will not pay for the written statements of Board candidates in the voters' pamphlet.

PASSED and **ADOPTED** this 11th day of June 2024, by the Shasta Union High School District Governing Board.

Clerk of the Board

Superintendent

RESOLUTION
Procedure in Case of
Tie Vote at Governing Board Election

SHASTA UNION HIGH SCHOOL DISTRICT

WHEREAS, Education Code Section 5304 provides that the Governing Board of a school district has the duty to resolve tie votes in Governing Board elections; and

WHEREAS, Education Code Section 5016 provides that the Governing Board may either call a runoff election or determine the winner or winners by lot.

THEREFORE BE IT RESOLVED, that in the event a tie vote makes it impossible to determine which of two or more candidates has been elected to the Governing Board, the winner shall be determined by lot.

PASSED and **ADOPTED** this 11 day of June 2024, by the Shasta Union High School District School District Governing Board.

Clerk of the Board

Superintendent

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: May 14, 2024 Regular Board Meeting Minutes and May 28, 2024 Special Board Meeting Minutes

PREPARER: Jim Cloney, Superintendent

RECOMMENDATION:

- ☒ Action
- ☐ Discussion
- ☐ Information

BACKGROUND:
Staff has reviewed the minutes and recommends approval as presented.



**SHASTA UNION HIGH SCHOOL DISTRICT
REGULAR MEETING OF THE GOVERNING BOARD
Board Room
2200 Eureka Way
Redding, CA 96001**

**May 14, 2024
UNADOPTED MINUTES**

A regular meeting of the Governing Board of the Shasta Union High School District was called to order at 5:30 p.m. by Trustee Zufall in the Shasta Union High School District Board Room.

ROLL CALL: Trustees Ron Zufall, Andrea Hoheisel, Mike Doran, and Joe Ayer were present. Also present: Superintendent Jim Cloney, Associate Superintendent of Instructional Services Leo Perez, Associate Superintendent of Human Resources Jason Rubin, and Chief Business Official David Flores.

There were no requests from the audience to speak to any items on the closed session agenda. The Board adjourned to closed session at 5:30 p.m. to discuss the following: 1) Public Employee Discipline/Dismissal/Release/Complaint (G.C. 54957); 2) Conference with Labor Negotiator (G.C. 54957.6) Agency designated representatives: Jim Cloney – Superintendent, David Flores – Chief Business Official, Jason Rubin – Associate Superintendent/H.R. and Leo Perez - Associate Superintendent/ Instructional Services. Employee Organizations: Shasta Secondary Education Association (SSEA), Educational Support Professionals Association (ESP), California School Employees Association (CSEA) and Management/Supervisory/Confidential; and 3) Conference with Legal Counsel – Anticipated Litigation (G.C. 54956.9) One Case.

The Board reconvened into open session at 6:30 p.m. The Board had no action to report out from closed session. Trustee Zufall led the pledge of allegiance, and Trustee Ayer recited the mission and vision statements. This month's student artwork display is from Shasta High School.

- RES. 24-066** That the Board approve the agenda, with the exception of tabling agenda item 12.1C: The Board will conduct the first reading of draft mandated and draft optional Board Policies and Administrative Regulations, as provided by CSBA and recommended by Administration, to a future Board meeting. (Motion Hoheisel, second Ayer, carried 4-0)
- RES. 24-067** That the Board approve the consent agenda, as presented. (Motion Ayer, second Hoheisel, carried 4-0)
- RES. 24-068** That the Board approve the minutes for the April 22, 2024 special Board meeting. (Motion Ayer, second Hoheisel, carried 4-0)
- RES. 24-069** That the Board approve the students who have been accepted into the College Connection Program for fall 2024. (Motion Ayer, second Hoheisel, carried 4-0)
- RES. 24-070** That the Board approve the College Connection calendar for the 2024-25 school year. (Motion Ayer, second Hoheisel, carried 4-0)
- RES. 24-071** That the Board ratify commercial warrants in the amount of \$3,882,527.55 and payroll distributions in the amount of \$4,085,132.58 for the period of 4/01/2024 – 4/30/2024. (Motion Ayer, second Hoheisel, carried 4-0)
- RES. 24-072** That the Board accept the P-2 Rate of Attendance Report. (Motion Ayer, second Hoheisel, carried 4-0)
- RES. 24-073** That the Board accept the Quarterly Report of Investment. (Motion Ayer, second Hoheisel, carried 4-0)

- RES. 24-074 That the Board approve requests to declare property as surplus (Farm – misc. farm equipment, PHS – iPad 2 Bretford Power Rack). (Motion Ayer, second Hoheisel, carried 4-0)
- RES. 24-075 That the Board approve the field trip requests, as follows: FHS girls' basketball travel to Boulder, CO 6/21-24/24 and Upward Bound students travel to Denver, CO 7/15-19/24. (Motion Ayer, second Hoheisel, carried 4-0)
- RES. 24-076 That the Board approve the 2024-25 Designation of CIF Representatives to League for District, EHS, FHS and SHS. (Motion Ayer, second Hoheisel, carried 4-0)
- RES. 24-077 That the Board approve the Human Resources Action Report, as follows: *Classified – (Hours-Increase):* Kathryn Hein, At-Risk Para 6 hours/10 months (PHS), effective April 8, 2024. (*New Hires/Rehire*): Alyssa Brooks, Special Ed-Paraprofessional 5.75 hours/10 months (SHS), effective April 8, 2024 and Kathleen O'Day, Special Ed-Paraprofessional 5.75 hours/10 months (FHS), effective May 6, 2024. (*Promotion*): Lio "Shyla" Saelee, Special Ed Secretary 8 hours/11 months (SLC/DO), effective June 3, 2024. (*Resigned/Retired*): Laura Gray, Paraprofessional-SDCI 6.5 hours/10 months (SHS), effective June 6, 2024; Hayden Kennen, Special Ed-Paraprofessional 5.75 hours/10 months (FHS), effective April 15, 2024; Madeline Kreger, Health Clerk 6 hours/201 days (SLC), effective May 10, 2024; and William Sherwood, Custodian 8 hours/12 months (SHS), effective March 22, 2024. *Certificated – (Provisional Internship Permit 2023-24):* John P O'Hara, English 5/5 (EHS), effective April 22, 2024. (Motion Ayer, second Hoheisel, carried 4-0)
- RES. 24-078 That the Board approve the Humboldt State University MOU for Student Teaching, Observation or Field Work. (Motion Ayer, second Hoheisel, carried 4-0)
- RES. 24-079 That the Board approve the employment agreement with the Chief Business Official. (Motion Ayer, second Hoheisel. Ayes: Zufall, Ayer, Doran, Hoheisel. Noes: None. Absent: None. Carried 4-0)
- RES. 24-080 That the Board approve the employment agreement with the Associate Superintendent of Human Resources. (Motion Hoheisel, second Ayer. Ayes: Zufall, Ayer, Doran, Hoheisel. Noes: None. Absent: None. Carried 4-0)
- RES. 24-081 That the Board approve the employment agreement with the Associate Superintendent of Instructional Services. (Motion Ayer, second Hoheisel. Ayes: Zufall, Ayer, Doran, Hoheisel. Noes: None. Absent: None. Carried 4-0)
- RES. 24-082 That the Board approve the employment agreement with the Superintendent. (Motion Hoheisel, second Ayer. Ayes: Zufall, Ayer, Doran, Hoheisel. Noes: None. Absent: None. Carried 4-0)
- RES. 24-083 That the Board approve the minutes for the April 9, 2024 regular Board meeting. (Motion Hoheisel, second Ayer, carried 4-0)
- RES. 24-084 That the Board excuse Trustee Hoheisel's absence from the April 9, 2024 regular Board meeting. (Motion Ayer, second Doran, carried 4-0)
- RES. 24-085 That the Board approve the updated Certificated Sub Salary Schedule. (Motion Ayer, second Hoheisel, carried 4-0)
- RES. 24-086 That the meeting adjourn. (Motion Ayer, second Hoheisel, carried 4-0)

RECOGNITION OF STAFF AND/OR STUDENTS:

The Board of Trustees and Administration recognized Enterprise High School (EHS) freshman Manjyot Kalotia.

PRESENTATION:

Classified Employees of the Year: The Board of Trustees and Administration recognized the following employees who were acknowledged as the Classified Employees of the Year: EHS Library Media Tech Saige Ostrom, EHS Custodian Lamar Green, Shasta High School (SHS) Food Nutrition Specialist Wenjing Guo, District Office Program Assistant Kristene Bullen, and Foothill High School (FHS) Paraprofessional Pablo Lana.

RECOGNITION OF STAFF AND/OR STUDENTS (continued):

The Board of Trustees and Administration recognized FHS junior Madison Stayer, SHS senior Forrest Gentry, and Shasta Collegiate Academy (SCA) junior Willo Mauldin.

PUBLIC COMMENT:

Redding FFA student Taya Martinelli provided an update to the Board including livestock being raised for the fair, facility upgrades at the farm, vet tech curriculum, and upcoming fundraisers. She invited the Board to attend the annual FFA Banquet.

REPORTS FROM SHASTA UNION HIGH SCHOOL DISTRICT ORGANIZATIONS:

SSEA President Layne McLean reported that he attended the Response to Intervention (RTI) conference in Las Vegas last week with around twenty other staff members. He stated that it is an eye opening way to teach students and staff should embrace the new technique of teaching in order to benefit all students. Mr. McLean stated that it is a busy time of year for staff and recognized the hard work of all employees in addition to the Classified Employee of the Year honorees.

CSEA President David Martin was not present.

ESP President Rhonda Minch was not present.

REPORTS FROM PRINCIPALS:

Ryan Johnson reported that he traveled to Disneyland to receive the CA Distinguished School Award on behalf of EHS. He stated that EHS received a six-year WASC accreditation and thanked WASC Coordinator Eileen Cooper and staff for their hard work on this accreditation. Mr. Johnson stated that staff celebrated National Teacher Appreciation Week, and he continues to plan for next year to ensure EHS is fully staffed.

Shane Kikut stated that the musical *Beauty and the Beast* has been a success and that the Counseling Department and Department Chairs have been working diligently to create next year's master schedule. He reported that SHS is in week two of Advanced Placement (AP) testing and has administered 489 tests. Mr. Kikut stated that the space science engineering class will conduct a presentation to NASA on May 23, prom is this weekend, and senior scholarship awards night is May 20. He thanked Trustees Hoheisel, Zufall and Doran for their RSVP to SHS's graduation ceremony.

Kevin Greene stated that ASB did a great job organizing prom. The event was well attended, and students gave positive feedback aside from the heat. He recognized varsity softball and baseball on a successful season and junior Connor Mewhirter on winning the Masters golf tournament. Mr. Greene reported that the Cougar Craze is May 24, and the senior breakfast and scholarship awards ceremony is on May 31. He reported that a select group of students will be visiting feeder schools to talk to incoming eighth graders, and that staff continues to work on the master schedule for next school year.

REPORT FROM SUPERINTENDENT:

Jim Cloney stated that the District is accepting applications to fill Trustee Pepple's vacancy until May 17. The Board is scheduled to interview candidates on May 28. Mr. Cloney stated that the District is also accepting applications for next year's Student Board Member and that the June meeting would be Trustee Combs last meeting as the current Student Board Member. The study body will vote in an election to fill the position before the end of the school year. Mr. Cloney stated that a record total of 93 students were honored at the 6th annual College and Career Signing Day. Students are honored for their post-secondary plans after high school and \$12,500 in scholarships were awarded at the event. Mr. Cloney commended EHS on their WASC review stating that this is the best accreditation a school can receive.

TRUSTEE COMMENTS AND LIAISON REPORTS:

Trustee Ayer stated that he attended the Shasta County Office of Education (SCOE) Educator Appreciation Dinner and that his son attended the FHS prom.

Trustee Doran stated that with the improvements in technology, he feels the time is right to get everybody on board with the RTI process. He noted that it is a massive undertaking to move schedules in different ways and inquired what feedback Mr. McLean had from the conference. Mr. McLean stated that he is in favor of the RTI process and that it is a teacher's responsibility to make sure all students understand what they deem as

TRUSTEE COMMENTS AND LIAISON REPORTS (continued):

essential so that when the students graduate, they can function in society.

Trustee Hoheisel stated that he had a nice trip to Africa and that she is excited for the upcoming graduation ceremonies.

Trustee Zufall stated that he recently visited SHS where he spoke with the Career Technical Education (CTE) dental teacher regarding teacher resources. He reported that he attended the *Beauty and the Beast* musical and an Igo Ono Elementary School District Board meeting to explain the SUHSD Trustee area map and CTE program.

DISCUSSION:

Enrollment Projections: Jim Cloney provided the Board with an enrollment report. He stated that as of today the District has 4,163 students pre-enrolled and is projected to have 4,180 students for the 2024-2025 school year. Mr. Cloney stated that the number of students pre-enrolled will grow over summer but will most likely result in a decline in comparison to last year's open enrollment of 4,237 students. He noted that alternative education enrollment will shift upwards once the comprehensive sites transition students.

Trustee Ayer inquired why there has been an increase in FHS's enrollment. Mr. Cloney stated that this is most likely a result of the Carr fire and that the feeder schools are seeing the same changes in enrollment. He commended Mr. Flores on his projections and budget based on ADA. Trustee Doran inquired if there was a budget update. Mr. Cloney stated that there was supposed to be an update today from the state that he was going to incorporate in his report, but the update was not released.

June Special Board Meeting: Jim Cloney stated that current Education Code requires the Board to approve the District's budget in conjunction with the District's Local Control Accountability Plan (LCAP) for the following year. The LCAP also requires a public hearing to be scheduled at a separate Board meeting, prior to adoption. The LCAP Public Hearing is scheduled for the Board's regular meeting on June 11. Administration is requesting that the Board determine a date and time for a special Board meeting after June 11 to approve the 2024-25 budget and LCAP. The Board discussed meeting on June 13 during lunch and will verify availability with the Office of the Superintendent.

Trustee Doran inquired if the Board will discuss the budget at this meeting and what the next steps are for the bond. David Flores stated that he will present the budget at the regular June 11 meeting. Mr. Cloney stated that a resolution will be brought forward at the June 11 meeting in order to proceed with the bond.

PHS Implementation Plan: Jim Cloney stated that the California Department of Education requires all Implementation Grantees to have their Implementation Plan presented to the Governing Board and posted on the school's website. The Shasta County Office of Education oversees the consortium of the 29 schools' implementation plans. All plans are identical except for site-level information such as staff names. Jim Cloney stated that these plans are meant to be modified by the school site Community School Leadership Team as they learn more each year while also communicating the support and sustainability structures and strategies the consortium provides. Trustee Hoheisel inquired why some positions were not filled in. Jim Cloney explained that these positions are in the process of being filled.

Employment Agreements: Trustee Zufall stated that the Brown Act requires an oral summary of compensation for local agency executives prior to the approval/ratification of the employment agreement. Trustee Zufall reported the following salary information:

- Chief Business Official David Flores: Base Salary \$161,277, Health/Wellness \$15,931.82, Professional Growth \$44,558.04
- Associate Superintendent of Human Resources Jason Rubin: Base Salary \$159,995 Health/Wellness \$15,931.82, Professional Growth \$25,219.32
- Associate Superintendent of Instructional Services Leo Perez: Base Salary \$161,277, Health/Wellness \$15,931.82, Professional Growth \$44,558.04

DISCUSSION (continued):

- Superintendent Jim Cloney: Base Salary \$205,422.53, Health/Wellness \$15,931.82, Professional Growth \$46,861.92.

Trustee Hoheisel inquired why the professional growth figures were different for Mr. Rubin and Mr. Perez. Mr. Cloney explained this dollar represents time in the District and credits earned. Mr. Rubin has less years working in the District.

Board Self-Evaluation: Jim Cloney stated that the Board is required to review the self-evaluation method and process annually. He stated that the evaluation will be sent electronically for individual Board members to conduct an individual assessment. A summary of the results will be reviewed at the regular July Board meeting.

Monthly Financial Report: Jim Cloney stated that we are trending accordingly with and have received 60% of our expected revenues and expended 69% of our budgeted expenditures.

Local Control and Accountability Plan (LCAP): Leo Perez stated that an LCAP Community Partners meeting was held on May 1 where parents, Department Chairs, and Administrators reviewed the draft LCAP goals, actions and metrics. Mr. Perez stated that the District is focusing on realistic growth numbers and choosing metrics that are reasonable and appropriate. He reported that the educational partners did not have any significant recommendations for the LCAP and that they liked what was presented. Mr. Perez encouraged the Board to provide any additional feedback, if any, on the LCAP goals, metrics and actions that were provided in the packet. He reported that the LCAP Parent Advisory Committee is scheduled for May 29 and a separate LCAP meeting will be scheduled for PHS.

Trustee Zufall inquired why there was a more significant turnout for the Community Partners meeting this year. Mr. Perez explained that he created a Google sheet for Administrators that specifically identified what type of teachers and parents we need. He noted that the Department Chairs listened and did a great job guiding the conversations.

Certificated Sub Salary Schedule: Jason Rubin stated that the Certificated Sub Salary Schedule has been updated schedule to include a higher rate for SUHSD retired certificated credentialed staff members. He stated that these teachers know our systems and campuses and will be able to provide relief to the sub shortage.

ADVANCE PLANNING:

Next Meeting Date: June 11, 2024

Suggested Future Agenda Items: Trustee Zufall asked the Board to email himself or Superintendent Jim Cloney if they have suggested agenda items.

ADJOURNMENT:

The meeting adjourned at 7:50 p.m.

Andrea Hoheisel, Clerk
Board of Trustees

Jim Cloney, Executive Secretary
Board of Trustees

Bd. Min. 5-14-24 //l



**SHASTA UNION HIGH SCHOOL DISTRICT
SPECIAL MEETING OF THE GOVERNING BOARD
Large Conference Room
2200 Eureka Way
Redding, CA 96001**

**May 28, 2024
UNADOPTED MINUTES**

A special meeting of the Governing Board of the Shasta Union High School District was called to order at 5:00 p.m. by Trustee Zufall in the Shasta Union High School District Large Conference Room. Trustee Zufall led the pledge of allegiance and Trustee Ayer recited the mission and vision statements.

ROLL CALL: Trustees Ron Zufall, Andrea Hoheisel, Mike Doran, and Joe Ayer were present. Also present: Superintendent Jim Cloney, Chief Business Official David Flores, Associate Superintendent of Human Resources Jason Rubin, and Associate Superintendent of Instructional Services Leo Perez.

RES. 24-087 That the Board approve the agenda, as presented. (Motion Ayer, second Hoheisel, carried 4-0)

RES. 24-088 That the Board approve a field trip request, as follows: EHS boys basketball travel to Boise, ID 6/12-15/24. (Motion Doran, second Ayer, carried 4-0)

RES. 24-089 That the Board appoint Lucas Wilson to fill the existing Board vacancy. (Motion Doran, second Ayer, carried 4-0)

RES. 24-090 That the meeting adjourn. (Motion Ayer, second Hoheisel, carried 4-0)

PUBLIC COMMENT:

There were no comments.

DISCUSSION:

Trustee Candidate Interviews: Jim Cloney stated that the District received two qualified applications for the SUHSD Board vacancy following advertising in the Record Searchlight, through Parent Square and on the SUHSD website. The Board reviewed the interview process, noting that candidates would be called in one at a time to be interviewed on an individual basis in public session and that the Board would make a determination regarding which candidates to appoint at the conclusion of the interviews. Candidates had previously been asked to wait in the lobby of the District Office so as not to hear the interview questions or the responses from the other candidates prior to their respective interview.

Mr. Cloney explained that the District has transitioned from an at-large to a by-trustee area elections system. He noted that Damaris Stevens lives in District 2 and Lucas Wilson lives in District 5. The current vacancy is at-large and would fall under District 5 in the 2024 election based upon the proposed election sequence.

Trustee Hoheisel inquired if the Board could maintain the current four members until the election. Mr. Cloney explained there are laws for filling vacancies during an election year and based on the date Trustee Pepple resigned, it would be in the Board's best interest to appoint a Trustee to fill the position.

Candidates interviewed were Damaris Stevens and Lucas Wilson. Each candidate was asked to explain their reasons for wanting to become a member of the SUHSD Governing Board, and all candidates were asked the same interview questions.

Trustee Candidate Selection: The Trustees discussed the strengths of each of the two candidates, the election sequence process, and noted that they were seeking individuals with the background and experience that would best compliment the Board. The Trustees were impressed by the qualifications presented by both of the candidates. The Board determined that the background and previous experiences of candidate Lucas Wilson best met the qualifications sought by the Board and selected him for appointment to fill the vacancy on the Board. All candidates will be notified of the Board's decision tomorrow. Lucas Wilson will be sworn in at the next Board meeting by Superintendent Jim Cloney and will be officially seated on the SUHSD Governing Board.

CLOSED SESSION:

The Board adjourned to closed session at 6:11 p.m. to discuss the following: 1) Conference with Labor Negotiator (G.C. 54957.6) Agency designated representatives: Jim Cloney – Superintendent, David Flores – Chief Business Official, Jason Rubin – Associate Superintendent/H.R. and Leo Perez - Associate Superintendent/ Instructional Services. Employee Organizations: Shasta Secondary Education Association (SSEA), Educational Support Professionals Association (ESP), California School Employees Association (CSEA) and Management/Supervisory/Confidential.

ADJOURNMENT:

The Board reconvened into open session at 6:43 p.m. The Board had no action to report out from closed session. The meeting adjourned at 6:43 p.m.

Andrea Hoheisel, Clerk
Board of Trustees

Jim Cloney, Executive Secretary
Board of Trustees

Bd. Min. 5-28-24 //l

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Commercial Warrants and Payroll Distributions

PREPARER: David Flores, Chief Business Official

RECOMMENDATION: ☒ Action
☐ Discussion
☐ Information

BACKGROUND:
Provided under separate cover are the monthly warrant registers for both commercial warrants and payroll distributions.

REFERENCES:
Education Code Section 42632 and 42633

SHASTA UNION HIGH SCHOOL DISTRICT
Governing Board Commercial Warrant Approval
for the period 5/01/24 - 5/31/24

Subfund Totals - Accounts Payable

01	General Fund	2,292,218.29
02	Farm Fund	0.00
05	Student Body Fund	0.00
07	Shasta Charter Academy	68,791.73
08	University Preparatory	142,367.70
11	Adult Education Fund	2,191.23
12	Child Development Fund	0.00
13	Cafeteria/Food Service Fund	132,180.41
14	Deferred Maintenance Fund	0.00
15	Pupil Transportation Eqmt Fund	0.00
16	Foundation Private Purpose Fund	0.00
21	Capital Building Bond Fund	5,549.47
25	Capital Facilities Fund	111,225.06
35	County School Facilities	0.00
56	Debt Service Fund	0.00
76	Warrant Passthrough	0.00

Total	\$2,754,523.89
--------------	-----------------------

Total Accounts Payable	2,754,523.89
-------------------------------	--------------

Total Payroll	<u>4,091,809.12</u>
----------------------	---------------------

GRAND TOTAL	\$6,846,333.01
--------------------	-----------------------

Approved for Payment - SHASTA UNION HIGH SCHOOL DISTRICT

Date _____

Signed: _____

Date _____

Signed: _____

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Surplus Equipment

PREPARER: David Flores, Chief Business Official

RECOMMENDATION:

- ☒ Action
- ☐ Discussion
- ☐ Information

BACKGROUND:

The farm program on East Side Road has some very outdated mower equipment that needs to be disposed of. Some of the equipment is almost 20 years old and can no longer be maintained.



Request to Declare Property as Surplus

Location of Property:

Site: Transportation
Department: Maintenance
Room No.

Date: May 29, 2024

Requestor: Steve Denney

It is requested that the following equipment be declared surplus:

Asset #	Qty.	Item Description	Model	Serial #	Year Purchased	Present Value	Condition*
	1	John Deere Z997 Mower		DM997SC021030	2006		Used
	1	John Deere Z997 Mower		DM997SC020279	2006		Used
	1	John Deere Z7930A Mower		TC930AGEBZ020527	2011		Used
3359	1	Kiln Cress					Used

*Condition Key: **Excellent** – in working order
Good – needs minor repairs
Fair – needs repairs; repairs are estimated not to exceed 30% of replacement cost.
Poor – no longer serviceable; repairs would exceed 50% of replacement cost.
Unusable – to be discarded as junk

Reason(s) for declaring surplus: All items are no longer needed.

*Note: Incomplete or improperly completed forms will be returned to initiating department for completion prior to processing.
Originator is responsible for placing work order with Maintenance and storing on site until sold/reissued or discarded.
Please contact 16514 or 16540 for further information or questions.*

Site Administrative Approval Signature

Disposition

☐ Make available for reassignment Assign to: _____
☐ Surplus
☐ Junk

Chief Business Official

Date

Distribution: Original - Business Office
Copies: M&O, Originating Site

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Shasta County Special Education Local Plan Area (SELPA)
Local Education Agency (LEA) Assurances

PREPARER: Leo Perez
Associate Superintendent of Instructional Services

RECOMMENDATION: ☒ Action
☐ Discussion
☐ Information

BACKGROUND:
Annual Board adoption of the statement of assurances provides the basis for the operation and administration of special education programs for the Shasta Union High School District as a member of the Special Education Local Plan Area of Shasta County.



Board of Trustees

*Ron Zufall
Andrea Hoheisel
Joe Ayer
Mike Doran
Luke Wilson*

Superintendent

Jim Cloney

**Special Education Local Plan Area
Local Educational Agency Assurances**

1. Free Appropriate Public Education (20 United States Code [U.S.C.] § 1412 [a][1])

It shall be the policy of this local educational agency (LEA) that a free appropriate public education is available to all children with disabilities residing in the LEA between the ages of 3 and 21, inclusive, including children with disabilities who have been suspended or expelled from school.

2. Full Educational Opportunity (20 U.S.C. § 1412 [a][2])

It shall be the policy of this LEA that all children with disabilities have access to educational programs, non-academic programs, and services available to non-disabled children.

3. Child Find (20 U.S.C. § 1412 [a][3])

It shall be the policy of this LEA that all children with disabilities residing in the State, including children with disabilities who are homeless or are wards of the State and children with disabilities attending private schools, regardless of the severity of their disabilities, and who are in need of special education and related services, are identified, located, and evaluated. A practical method has been developed and implemented to determine which children with disabilities are currently receiving needed special education and related services.

4. Individualized Education Program (IEP) and Individualized Family Service Plan (IFSP) (20 U.S.C. § 1412 [a][4])

It shall be the policy of this LEA that an IEP, or an IFSP that meets the requirements of 20 U.S.C. § 1436 (d), is developed, implemented, reviewed, and revised for each child with a disability who requires special education and related services in accordance with 20 U.S.C. § 1414 (d). It shall be the policy of this LEA that a review of an IEP will be conducted on at least an annual basis to review a student's progress and make appropriate revisions.

5. Least Restrictive Environment (20 U.S.C. § 1412 [a][5])

It shall be the policy of this LEA that to the maximum extent appropriate, children with disabilities, including children in public or private institutions or other care facilities, are educated with children who are not disabled. Special classes, separate schooling, or other removal of children with disabilities from the general educational environment, occurs only when the nature or severity of the disability of a child is such that education in regular classes with the use of supplementary aids and services cannot be achieved satisfactorily.

6. Procedural Safeguards (20 U.S.C. § 1412 [a][6])

It shall be the policy of this LEA that children with disabilities and their parents shall be afforded all procedural safeguards according to state and federal laws and regulations.

7. Evaluation (20 U.S.C. § 1412 [a][7])

It shall be the policy of this LEA that a reassessment of a child with a disability shall be conducted at least once every three years or more frequently, if appropriate.

8. Confidentiality (20 U.S.C. § 1412 [a][8])

It shall be the policy of this LEA that the confidentiality of personally identifiable data, information, and records maintained by the LEA relating to children with disabilities and their parents and families shall be protected pursuant to the Family Educational Rights and Privacy Act.

9. Part C to Part B Transition (20 U.S.C. § 1412 [a][9])

It shall be the policy of this LEA that children participating in early intervention programs (Individuals with Disabilities Education Act [IDEA], Part C), and who will participate in preschool programs, experience a smooth and effective transition to those preschool programs in a manner consistent with 20 U.S.C. § 1437 (a)(9). The transition process shall begin prior to the child's third birthday.

10. Private Schools (20 U.S.C. § 1412 [a][10])

It shall be the policy of this LEA to assure that children with disabilities voluntarily enrolled by their parents in private schools shall receive appropriate special education and related services pursuant to LEA coordinated procedures. The proportionate amount of federal funds will be allocated for the purpose of providing special education services to children with disabilities voluntarily enrolled in private school by their parents.

11. Local Compliance Assurances (20 U.S.C. § 1412 [a][11])

It shall be the policy of this LEA that the Local Plan shall be adopted by the appropriate local board(s) (district/county) and is the basis for the operation and administration of special education programs, and that the agency(ies) herein represented will meet all applicable requirements of state and federal laws and regulations, including compliance with the IDEA; the Federal Rehabilitation Act of 1973, Section 504 of Public Law; and the provisions of the California *Education Code*, Part 30.

12. Interagency (20 U.S.C. § 1412 [a][12])

It shall be the policy of this LEA that interagency agreements or other mechanisms for interagency coordination are in effect to ensure services required for free appropriate public education are provided, including the continuation of services during an interagency dispute resolution process.

13. Governance (20 U.S.C. § 1412 [a][13])

It shall be the policy of this LEA to support and comply with the provisions of the governance bodies and any necessary administrative support to implement the Local Plan. A final determination that an LEA is not eligible for assistance under this part will not be made without first affording that LEA with reasonable notice and an opportunity for a hearing through the State Educational Agency.

14. Personnel Qualifications (20 U.S.C. § 1412 [a][14])

It shall be the policy of this LEA to ensure that personnel providing special education related services meet the highly qualified requirements as defined under federal law, and that those personnel have the content knowledge and skills to serve children with disabilities. This policy shall not be construed to create a right of action on behalf of an individual student for the failure of a particular LEA staff person to be highly qualified or to prevent a parent from filing a State complaint with the California Department of Education (CDE) about staff qualifications.

15. Performance Goals and Indicators (20 U.S.C. § 1412 [a][15])

It shall be the policy of this LEA to comply with the requirements of the performance goals and indicators developed by the CDE and provide data as required by the CDE.

16. Participation in Assessments (20 U.S.C. § 1412 [a][16])

It shall be the policy of this LEA that all students with disabilities shall participate in state and district-wide assessment programs. The IEP team determines how a student will access assessments with or without accommodations, or access alternate assessments, consistent with state standards governing such determinations.

17. Supplementation of State, Local, and Federal Funds (20 U.S.C. § 1412 [a][17])

It shall be the policy of this LEA to provide assurances that funds received from Part B of the IDEA will be expended in accordance with the applicable provisions of the IDEA, and will be used to supplement and not to supplant state, local, and other federal funds.

18. Maintenance of Effort (20 U.S.C. § 1412 [a][18])

It shall be the policy of this LEA that federal funds will not be used to reduce the level of local funds and/or combined level of local and state funds expended for the education of children with disabilities except as provided in federal laws and regulations.

19. Public Participation (20 U.S.C. § 1412 [a][19])

It shall be the policy of this LEA that public hearings, adequate notice of the hearings, and an opportunity for comments are available to the general public, including individuals with disabilities and parents of children with disabilities, and are held prior to the adoption of any policies and/or regulations needed to comply with Part B of the IDEA.

20. Rule of Construction (20 U.S.C. § 1412 [a][20])

(Federal requirement for state educational agency only)

21. State Advisory Panel (20 U.S.C. § 1412 [a][21])

(Federal requirement for state educational agency only)

22. Suspension and Expulsion (20 U.S.C. § 1412 [a][22])

The LEA assures that data on suspension and expulsion rates will be provided in a manner prescribed by the CDE. When indicated by data analysis, the LEA further assures that policies, procedures, and practices related to the development and implementation of the IEPs will be revised.

23. Access to Instructional Materials (20 U.S.C. § 1412 [a][23])

It shall be the policy of this LEA to provide instructional materials to blind students or other students with print disabilities in a timely manner according to the state-adopted National Instructional Materials Accessibility Standard.

24. Over-Identification and Disproportionality (20 U.S.C. § 1412 [a][24])

It shall be the policy of this LEA to prevent the inappropriate overidentification or disproportionate representation by race and ethnicity of children as children with disabilities.

25. Prohibition on Mandatory Medicine (20 U.S.C. § 1412 [a][25])

It shall be the policy of this LEA to prohibit school personnel from requiring a student to obtain a prescription for a substance covered by the Controlled Substances Act as a condition of attending school or receiving a special education assessment and/or services.

26. Distribution of Funds (20 U.S.C. § 1411 [e] and [f][1–3])

(Federal requirement for state educational agency only)

27. Data (20 U.S.C. § 1418 [a–d])

It shall be the policy of this LEA to provide data or information to the CDE that may be required by regulations.

28. Charter Schools (California Education Code 56207.5 [a–c])

It shall be the policy of this LEA that a request by a charter school to participate as an LEA in a special education local plan area (SELPA) may not be treated differently from a similar request made by a school district.

In accordance with federal and state laws and regulations, SELPA/Shasta Union High School District certifies that this plan has been adopted by the appropriate local board(s) (district/county) and is the basis for the operation and administration of special education programs, and that the agency herein represented will meet all applicable requirements of state and federal laws, regulations, and state policies and procedures, including compliance with the Individuals with Disabilities Education Act, 20 U.S.C. 1400 et seq., and implementing regulations under 34 *Code of Federal Regulations*, Parts 300 and 303, 29 U.S.C. 794, 705 (20), 794- 794b, the Federal Rehabilitation Act of 1973, as amended, and the provisions of the California *Education Code*, Part 30 and Chapter 3, Division 1 of Title V of the *California Code of Regulations*.

Be it further resolved, the LEA superintendent shall administer the local implementation of procedures, in accordance with state and federal laws, rules, and regulations, which will ensure full compliance.

Furthermore, the LEA superintendent ensures that policies and procedures covered by this assurance statement are on file at the LEA and the SELPA offices, and are available to any interested party.

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: School Plans for Student Achievement

PREPARER: Leo Perez
Associate Superintendent of Instructional Services

RECOMMENDATION: ☒ Action
☐ Discussion
☐ Information

BACKGROUND:

The purpose of the School Plan for Student Achievement (SPSA) is to create a cycle of continuous improvement of student performance and to ensure that all students succeed in reaching academic standards set by the State Board of Education. The School Plans address strategies and activities that are planned to accomplish these goals. The 2023-2024 SPSAs were approved at the November 14, 2023 Board meeting. The SPSAs have been updated to include information from the school year.

REFERENCES:

Education Code Sections 41507, 41572 and 64001

The School Plans for Student Achievement were provided to the Board under separate cover. Copies may be obtained by contacting the District Office at (530) 241-3261.

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Human Resource Action Report

PREPARER: Jason Rubin
Associate Superintendent of Human Resources

RECOMMENDATION: ☒ Action
☐ Discussion
☐ Information

BACKGROUND:
Approve personnel changes to meet the needs of our District as outlined in the following report.

**Shasta Union High School District
HUMAN RESOURCES ACTION REPORT**

NAME	POSITION	EFFECTIVE
<u>Classified</u>		
<u>New Hires/Rehire</u>		
Linda Alloway	Custodian, SHS 8 hours/12 months	May 6, 2024
Carson Gillham	Special Ed Paraprofessional, FHS 5.75 hours/10 months	May 20, 2024
Sarah Murrietta	Admin Assistant-HR, DO 8 hours/12 months	May 20, 2024
Lee Porter	Bus Driver, Transportation 6.5 hours/10 months	May 10, 2024
<u>Resigned/Retired</u>		
Kristofer Fisher	SDCI-Paraprofessional, EHS 6.5 hours/10 months	June 6, 2024
Pamela Hoover-Willats	Food Nutrition Specialist, FHS 4 hours/10 months	June 6, 2024
Pamela Knight	Special Ed Paraprofessional, EHS 6.5 hours/10 months	June 6, 2024
Madison Kopta	Special Ed Paraprofessional, FHS 5.75 hours/10 months	May 9, 2024
<u>Certificated</u>		
<u>Long Term Substitute (Provisional Internship Permit)</u>		
Jonathon Darcangelo	Science 5/5, SHS	February 20, 2024

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Governance Calendar & Board Action Calendar for 2024-25

PREPARER: Jim Cloney, Superintendent

RECOMMENDATION: ☒ Action
☐ Discussion
☐ Information

BACKGROUND:

The 2024-25 Governance Calendar and Board Action Calendar are scheduled for review and possible adoption. If revisions are recommended, the document will be presented for formal adoption at the July regular Board meeting.

REFERENCES:

The draft Board Action Calendar was sent to Board Members under separate cover. Copies may be obtained by contacting the District Office at (530) 241-3261.

Shasta Union High School District Governance Calendar												
	July	August	September	October	November	December	January	February	March	April	May	June
Effective Governance		Update Board Member Handbook	Superintendent provides report on progress towards goals	Supt's State of the District Report		Superintendent provides report on progress towards goals			Superintendent provides report on progress towards goals	Overall eval compiled by President and discussed with Superintendent	Extend contracts for Supt, CBO & Assoc. Supts	Approve Board Action & Governance Calendars
	Board conducts self eval. Board sets goals, establishes protocols & priorities for following school					Annual Organization of the Board			Evaluate CBO and Associate Superintendents	Board reviews draft self eval tool at study session		Supt sets goals for the following school year
								Board individually evaluates Supt.			Board completes ind. self eval	
												CSBA Governance Standards
LCAP & Budget	LCAP and Budget to SCOE (June 30)		Unaudited Actuals Report to Board	School Plans for Student Achievement to align with LCAP		1st Interim Report	P-1 ADA	Admin gathers data for LCAP Annual Review	2nd Interim Report	Spring Study Session - discuss LCAP	P-2 ADA	LCAP & Budget Public Hearing
						Governor proposes state budget. Staff projects next year's revenues/ expenses to align with goals. Board sets budget priorities					Draft/Revise LCAP Governor's May budget revise Report to the board	Adopt Budget and LCAP at special Board meeting
	Post LCAP to website										LCAP Parent Advisory Mtg	
				IS Board Update	IS Board Update	IS Board Update	IS Board Update		IS Board Update	IS Board Update	IS Board Update	IS Board Update
Collective Bargaining, Staff & Students	District Department Chair Reports	Public Hearing and approval for IS materials & textbooks		Report on State Assessments and Accountability				District and associations present initial proposals	Public Hearing: Initial Proposals	Negotiations		Negotiations Complete
	Approve Shasta Adult School Courses	Registry of International Exchange Placement Organization	Funding App for CTE Ag Incentive Grant						New Curriculum Proposals	Carl D. Perkins CTE Funding Application	Final layoff deadline May 15	Approve SELPA
	Williams Quarterly Report		Introduction of new staff	March 15: staff notice of non reelection and reduction								
	Hiring continued		Approve admin who evaluate staff						Resolution: non reelection to temps and substitutes	Resolution: reduction of classified staff		
	Declaration of need for qualified educators		Approve cert.staff teaching outside credentials	Williams Quarterly Report					Williams Quarterly Report	Draft resolution: reduction of staff	Resolution: reduction of staff	Williams Quarterly Report

Board Approved: June 13, 2023

Last Updated: June 2023

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Biennial Review of the SUHSD Conflict of Interest Code

PREPARER: Jim Cloney, Superintendent

RECOMMENDATION: ☒ Action
☒ Discussion
☐ Information

BACKGROUND:

The Political Reform Act requires every local government agency to review its Conflict of Interest (COI) Code every two years to ensure COI Codes remain current and accurate. As required by law, Administration has reviewed the District's Conflict of Interest policy, Board Bylaw 9270 and Exhibit 9270 (Resolution Adopting A Conflict of Interest Code).

Exhibit 9270 has been amended with the addition of Director of Student Programs and the deletion of Director of Categorical Programs. Administration recommends the Board waive the second reading and approve Exhibit 9270 as presented.

REFERENCES:

Political Reform Act, BB 9270, E 9270

Bylaw 9270: Conflict Of Interest

Status: ADOPTED

Original Adopted Date: 08/09/2016 | **Last Revised Date:** 05/09/2023 | **Last Reviewed Date:** 05/09/2023

The Governing Board desires to maintain the highest ethical standards and help ensure that decisions are made in the best interest of the district and the public. Accordingly, no Board member, district employee, or other person in a designated position shall participate in the making of any decision for the district when the decision will or may be affected by the Board member's, district employee's, or other designated persons financial, family, or other personal interest or consideration.

Even if a prohibited conflict of interest does not exist, a Board member shall abstain from voting on personnel matters that uniquely affect the Board member's relatives. However, a Board member may vote on collective bargaining agreements and personnel matters that affect a class of employees to which the Board member's relative belongs. Relative means an adult who is related to the Board member by blood or affinity within the third degree, as determined by the common law, or an individual in an adoptive relationship within the third degree. (Education Code 35107)

A relationship within the third degree includes an individual's parents, grandparents, great-grandparents, children, grandchildren, great-grandchildren, brothers, sisters, aunts, uncles, nieces, nephews, and the similar family of the individual's spouse/registered domestic partner unless the individual is widowed or divorced.

The Board shall adopt for the district a conflict of interest code that incorporates the provisions of 2 CCR 18730 by reference, specifies the district's designated positions, and provides the disclosure categories required for each position. The conflict of interest code shall be submitted to the district's code reviewing body for approval, in accordance with Government Code 87303 and within the deadline for submission established by the code reviewing body. (Government Code 87303)

Upon direction by the code reviewing body, the Board shall review the district's conflict of interest code and submit any changes to the code reviewing body or, if no change is required, the Board shall submit a written statement to that effect. (Government Code 87306.5)

When a change in the district's conflict of interest code is necessitated due to changed circumstances, such as the creation of new designated positions, changes to the duties assigned to existing positions, amendments, or revisions, the amended code shall be submitted to the code reviewing body within 90 days after the changed circumstances necessitating the amendments have become apparent. (Government Code 87306)

When reviewing and preparing the district's conflict of interest code, the Superintendent or designee shall provide officers, employees, consultants, and members of the community adequate notice and a fair opportunity to present their views. (Government Code 87311)

Board members and designated employees shall annually file a Statement of Economic Interest/Form 700 in accordance with the disclosure categories specified in the district's conflict of interest code. A Board member who leaves office or a designated employee who leaves district employment shall, within 30 days, file a revised statement covering the period of time between the closing date of the last required statement and the date of leaving office or district employment. (Government Code 87302, 87302.6)

Conflict of Interest under the Political Reform Act

A district official, including a Board member, designated employee, or other person in a designated position shall not make, participate in making, or in any way use or attempt to use an official position to influence a governmental decision in which the district official knows or has reason to know that there is a disqualifying conflict of interest. A disqualifying conflict of interest exists if the decision will have a "reasonably foreseeable material financial effect," which is distinguishable from the effect on the public generally, on the district official, the district official's immediate family, or any financial interest described in 2 CCR 18700. (Government Code 87100, 87101, 87103; 2 CCR 18700-18707)

A district official makes a governmental decision when, within the authority of the office or position, the district official authorizes or directs any action on a matter, votes or provides information or opinion on it, contacts or appears before another district official for the purpose of affecting the decision, or takes any other action specified in 2 CCR 18704.

However, a district official shall participate in the making of a contract in which the district official has a financial interest if such participation is required by the rule of necessity or legally required participation pursuant to Government Code 87101 and 2 CCR 18705.

Conflict of Interest from Campaign Contributions

To avoid improper influence over the Board's decision-making involving the issuance of a license, permit, or other entitlements for use, including a contract, district officers, which includes Board members or agency heads, shall comply with Government Code 84308, including the following: (Government Code 84308)

1. A district officer is prohibited from accepting, soliciting, or directing a contribution of more than \$250 from any party or participant to a proceeding involving a license, permit, or other entitlement for use, including a contract, or from that person's agent, while the proceeding is pending before the Board and for 12 months following the date a final decision is rendered in the proceeding, if the Board member knows or has reason to know that the party or participant has a financial interest in the Board's decision.
2. Any district officer who received a contribution of more than \$250 from a party or participant in the preceding 12 months shall disclose that fact on the record of the proceeding prior to the Board rendering a decision in the proceeding. If the district officer willfully or knowingly received the contribution and knows or has reason to know that the participant has a financial interest in the Board's decision, the district officer shall not make, participate in making, or in any way attempt to use the official position to influence the Board's decision.

3. A district officer who receives a contribution that would otherwise require disqualification as described in Item #2 above may participate in the proceeding if the contribution is returned within 30 days from the time the district officer knows or should have known about the contribution and the proceeding.
4. A district officer who unknowingly accepts, solicits, or directs a contribution of more than \$250 during the 12 months after the date of the Board's final decision on the proceeding may cure the violation by returning the contribution, or the portion exceeding \$250, within 14 days of accepting, soliciting, or directing the contribution, provided the district officer did not knowingly or willfully accept, solicit, or direct the prohibited contribution. The district officer shall maintain records of curing the violation.

The provisions in Government Code 84308 as specified above do not apply to labor contracts, competitively bid contracts, and personal employment contracts. (Government Code 84308)

Additional Requirements for Boards that Manage Public Investments

Any Board member who manages public investments pursuant to Government Code 87200 and who has a financial interest in a decision shall, upon identifying a conflict or potential conflict of interest and immediately prior to the consideration of the matter, do all of the following: (Government Code 87105; 2 CCR 18707)

1. Publicly identify each financial interest that gives rise to the conflict or potential conflict of interest in detail sufficient to be understood by the public, except that disclosure of the exact street address of a residence is not required.
2. Not discuss or vote on the matter, or otherwise act in violation of Government Code 87100. The Board member shall not be counted toward achieving a quorum while the item is discussed.

However, the Board member may speak on the issue during the time that the general public speaks on it and may leave the dais to speak from the same area as members of the public. The Board member may listen to the public discussion and deliberations of the matter with members of the public.

3. Leave the room until after the discussion, vote, and any other disposition of the matter is concluded, unless the matter has been placed on the portion of the agenda reserved for uncontested matters.

If the item is on the consent calendar, the Board member shall either make a motion to remove the item from the consent calendar or the Board member shall abstain from voting on the consent calendar. In any event, the Board member shall refrain from discussing or voting on the item. However, the Board member is not required to leave the room during consideration of the consent calendar.

4. If the Board's decision is made during closed session, disclose the interest orally during the open session preceding the closed session. This disclosure shall be limited to a declaration that the recusal is because of a conflict of interest pursuant to Government Code 87100. The Board member shall not be present when the item is considered in closed session and shall not knowingly obtain or review a recording or any other nonpublic information regarding the Board's decision

Conflict of Interest under Government Code 1090 - Financial Interest in a Contract

Board members, employees, or district consultants shall not be financially interested in any contract made by the Board on behalf of the district, including in the development, preliminary discussions, negotiations, compromises, planning, reasoning, and specifications and solicitations for bids. If a Board member has such a financial interest in a contract made by the Board, the contract is void. (Government Code 1090)

A Board member shall not be considered to be financially interested in a contract in which there is only a "remote interest," as specified in Government Code 1091, if the interest is disclosed during a Board meeting and noted in the official Board minutes. The affected Board member shall not vote or debate on the matter or attempt to influence any other Board member or district official to enter into the contract. (Government Code 1091)

In addition, a Board member shall not be considered to be financially interested in a contract in which the interest is a "noninterest" as defined in Government Code 1091.5. Noninterest includes a Board member's interest in being reimbursed for actual and necessary expenses incurred in the performance of official duties, in the employment of a spouse/registered domestic partner who has been a district employee for at least one year prior to the Board member's election or appointment, or in any other applicable circumstance specified in Government Code 1091.5.

Common Law Doctrine Against Conflict of Interest

A Board member shall abstain from any official action in which the Board member's private or personal interest may conflict with official duties.

Incompatible Offices and Activities

Board members shall not engage in any employment or activity or hold any office which is inconsistent with, incompatible with, in conflict with, or inimical to the Board member's duties as an officer of the district. (Government Code 1099, 1126)

Gifts

Board members and designated employees may accept gifts only under the conditions and limitations specified in Government Code 89503 and 2 CCR 18730.

The limitation on gifts does not apply to wedding gifts and gifts exchanged between individuals on birthdays, holidays, and other similar occasions, provided that the gifts exchanged are not substantially disproportionate in value. (Government Code 89503)

In addition, the limitation on gifts does not apply to informational materials such as books, reports, pamphlets, calendars, and periodicals. (Government Code 82028)

Gifts of travel and related lodging and subsistence shall be subject to the current gift limitation, except when: (Government Code 89506)

1. The travel is in connection with a speech given by a Board member or designated employee, provided the lodging and subsistence expenses are limited to the day immediately preceding, the day of, and the day immediately following the speech and the travel is within

the United States.

2. The travel is provided by a person or agency specified in Government Code 89506, including a government, governmental agency or authority, bona fide public or private educational institution, as defined in Revenue and Taxation Code 203, or nonprofit organization exempt from taxation under section 501(c)(3) of the Internal Revenue Code.

Gifts of travel exempted from the gift limitation, as described in Items #1 and 2 above, shall nevertheless be reportable on the recipient's Statement of Economic Interest/Form 700 as required by law.

A gift of travel does not include travel provided by the district for Board members and designated employees. (Government Code 89506)

Honoraria

Board members and designated employees shall not accept any honorarium, which is defined as any payment made in consideration for any speech given, article published, or attendance at any public or private conference, convention, meeting, social event, meal, or like gathering. (Government Code 89501, 89502)

The term honorarium does not include: (Government Code 89501)

1. Earned income for personal services customarily provided in connection with a bona fide business, trade, or profession, unless the sole or predominant activity of the business, trade, or profession is making speeches
 2. Any honorarium which is not used and, within 30 days after receipt, is either returned to the donor or delivered to the district for donation into the general fund without being claimed as a deduction from income for tax purposes
-

Exhibit 9270: Conflict Of Interest

Status:

Original Adopted Date: 06/12/2018 | **Last Revised Date:** 06/14/2022 | **Last Reviewed Date:** 6/11/24

RESOLUTION ADOPTING A CONFLICT OF INTEREST CODE

WHEREAS, the Political Reform Act, Government Code 87300-87313, requires each public agency in California to adopt a conflict of interest code; and

WHEREAS, the Board of Trustees of the Shasta Union High School District has previously adopted a local conflict of interest code; and

WHEREAS, past and future amendments to the Political Reform Act and implementing regulations may require conforming amendments to be made to the district's conflict of interest code; and

WHEREAS, a regulation adopted by the Fair Political Practices Commission, 2 CCR 18730, provides that incorporation by reference of the terms of that regulation, along with an agency-specific appendix designating positions and disclosure categories shall constitute the adoption and amendment of a conflict of interest code in conformance with Government Code 87300 and 87306; and

WHEREAS, the Shasta Union School District has recently reviewed its positions, and the duties of each position, and has determined that changes to the current conflict of interest code are necessary; and

WHEREAS, any earlier resolutions, bylaws, and/or appendices containing the district's conflict of interest code shall be rescinded and superseded by this resolution and Appendix; and

NOW THEREFORE BE IT RESOLVED that the Shasta Union High School District Board of Trustees adopts the following Conflict of Interest Code including its Appendix of Designated Employees and Disclosure Categories.

PASSED AND ADOPTED THIS 11th day of June 2024 at a meeting, by the following vote:

AYES:

NOES:

ABSENT:

Attest: _____
Secretary

Conflict of Interest Code of the Shasta Union High School District

The provisions of 2 CCR 18730 and any amendments to it adopted by the Fair Political Practices Commission, together with the attached Appendix specifying designated positions and disclosure categories, are incorporated by reference and shall constitute the district's conflict of interest code.

Board of Trustees members and designated employees shall file a Statement of Economic Interest/Form 700 in accordance with the disclosure categories listed in the attached Appendix. The Statement of Economic Interest shall be filed with the district's filing officer and/or, if so required, with the district's code reviewing body. The district's filing officer shall make the statements available for public review and inspection.

APPENDIX

Disclosure Categories

1. Category 1: A person designated Category 1 shall disclose:
 - a. Interests in real property located entirely or partly within district boundaries, or within two miles of district boundaries, or of any land owned or used by the district.
 - b. Investments or business positions in or income from sources which are engaged in the acquisition or disposal of real property within the district, are contractors or subcontractors which are or have been within the past two years engaged in work or services of the type used by the district, or manufacture or sell supplies, books, machinery, or equipment of the type used by the district.
2. Category 2: A person designated Category 2 shall disclose:
 - a. Investments or business positions in or income from sources which are contractors or subcontractors engaged in work or services of the type used by the department which the designated person manages or directs.
 - b. Investments or business positions in or income from sources which manufacture or sell supplies, books, machinery, or equipment of the type used by the department which the designated person manages or directs. For the purposes of this category, a principal's department is his/her entire school.
3. Full Disclosure: Because it has been determined that the district's Board members and/or Superintendent "manage public investments," they and other persons designated for "full disclosure" shall disclose, in accordance with Government Code 87200:
 - a. Interests in real property located entirely or partly within district boundaries, or within two miles of district boundaries, or of any land owned or used by the district.

- b. Investments, business positions, and sources of income, including gifts, loans, and travel payments.

Designated Position	Disclosure Category
Board of Trustees Members	1
Superintendent of Schools	1
Assistant/Associate Superintendent	1
Chief Business Official	1
Director of Student Programs	2
Director of Nutrition Services	2
Director of Special Education	2
Director of Transportation	2
Director of Information Technology	2
Director of Maintenance and Operations	2
Principal	2
Assistant Principal	2

Disclosures for Consultants

Consultants are designated employees who must disclose financial interests as determined on a case-by-case basis by the Superintendent or designee. The Superintendent or designee's written determination shall include a description of the consultant's duties and a statement of the extent of disclosure requirements based upon that description. All such determinations are public records and shall be retained for public inspection along with this conflict of interest code.

A consultant is an individual who, pursuant to a contract with the district, makes a governmental decision whether to: (2 CCR 18700.3)

1. Approve a rate, rule, or regulation
2. Adopt or enforce a law
3. Issue, deny, suspend, or revoke any permit, license, application, certificate, approval, order, or similar authorization or entitlement
4. Authorize the district to enter into, modify, or renew a contract that requires district approval
5. Grant district approval to a contract that requires district approval and in which the district is a party, or to the specifications for such a contract
6. Grant district approval to a plan, design, report, study, or similar item
7. Adopt or grant district approval of district policies, standards, or guidelines

A consultant is also an individual who, pursuant to a contract with the district, serves in a staff capacity with the district and in that capacity participates in making a governmental decision as defined in 2 CCR 18704, subsections (a) and (b), or performs the same or substantially all the same duties for the district that would otherwise be performed by an individual holding a position specified in the district's conflict of interest code. (2 CCR 18700.3)

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Student Board Member

PREPARER: Jim Cloney, Superintendent

RECOMMENDATION: ☒ Action
☐ Discussion
☐ Information

BACKGROUND:

The District notified all students of a Student Board Member vacancy in May of 2024 and asked interested applicants to submit a statement letter and letters of recommendation to the office of the Superintendent. The Shasta Union High School District study body had the opportunity to vote online between four qualified applicants, and Enterprise High School Junior Sofia Lucero won the election. The Superintendent recommends the Board appoint Sofia Lucero as a Student Board Member for a one-year term ending June 30, 2025. An official Oath of Office will be administered at her first Board meeting.

A Student Board Member shall have preferential voting rights. Preferential voting means a formal expression of opinion that is recorded in the minutes and cast before the official vote of the governing board of the school district. A preferential vote shall not serve in determining the final numerical outcome of a vote. No preferential vote shall be solicited on matters subject to closed session discussion.

REFERENCE:
EC 35012

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: First Reading – Draft Administrative Board Policies, Regulations & Exhibits

PREPARER: Jim Cloney, Superintendent

RECOMMENDATION: ☒ Action
☒ Discussion
☐ Information

BACKGROUND:

The District subscribes to the California School Boards Association (CSBA) Policy Manual Maintenance Program. Through this Program, CSBA provides sample policies and administrative regulations for adoption.

Administration is also recommending updates to the following policies:

Administrative Regulation 5030 Student Wellness
Administrative Regulation 5020: Parent Rights And Responsibilities
Board Policy and Administrative Regulation 5132: Dress and Grooming
Board Policy 5112.5: Open Closed Campus

REFERENCES:

Draft policies were provided to the Board under separate cover. Copies may be obtained by contacting the District Office at (530) 241-3261.

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Public Disclosure of Proposed Collective Bargaining Agreements for 2024-25, with the Shasta Secondary Education Association (SSEA) and the Educational Support Professionals (ESP) bargaining units

PREPARER: Jim Cloney, Superintendent

RECOMMENDATION: ☒ Action
☒ Discussion
☐ Information

BACKGROUND:
District and bargaining representatives from the Shasta Secondary Education Association (SSEA) and the Educational Support Professionals (ESP) met to complete negotiations for the 2024-25 fiscal year.

The terms of the contract for SSEA and ESP are listed in the attached Tentative Agreements.

TENTATIVE AGREEMENT BETWEEN
THE SHASTA UNION HIGH SCHOOL DISTRICT
AND THE EDUCATIONAL SUPPORT PROFESSIONALS

The Shasta Union High School District (hereafter "District") and Educational Support Professionals (hereafter "ESP") do tentatively agree as follows:

1. Approve 2026/27 ESP Calendar.
2. Add a \$900.00 Master Stipend to the Classified Salary Schedule.
3. Contract language changes to the following article as presented effective July 1, 2024:

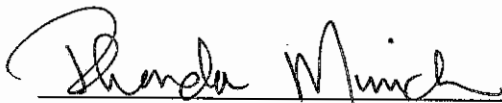
Article 9 Leaves

Article 14 Compensation

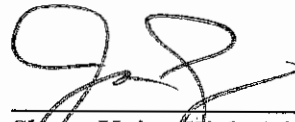
As a reminder, the 2022-2023 TA included the following agreement between the District and SSEA: For the 2024/25 school year, all ESP members will receive an ongoing salary increase of 75% of the funded 2024/25 COLA percentage effective July 1, 2024.

Copies of the language modifications to the contract will be available on the ESP and the District web sites.

Tentatively agreed to this this 14 day of May 2024 in Redding California.



Educational Support Professionals
Rhonda Minch, ESP President



Shasta Union High School District
Jim Cloney, Superintendent

Negotiations ESP 2024-2025

Article 14.1 Salary

14.1.1 Master Stipend on Classified Salary Schedule **\$900.00**

Article 14.2

Fringe Benefits

Article 14.2.3--- A full year of service credit with PERS is equal to 1,720 hours because ESP members are paid hourly. Therefore, if you work eight hours per day, you will need to work at least 215 days per fiscal year to receive one year of service credit with PERS. If you work less than eight hours a day, you will either need to work more days in the fiscal year or you will receive the prorated service credit with PERS. Partial credit will be given to those working less than the full-time equivalent. For those working less than eight hours per day, any extra duty is creditable to PERS and therefore adds to your service credit for that fiscal year.

Article 9

9.1.7 When a unit member's employment terminates and more sick leave has been used than earned, the amount used but not earned shall be deducted from the final pay warrant.

Add---Sick leave is transferred to CalPERS and CalSTRS (Some classified members have STRS instead of PERS) when an employee retires. The total remaining hours are reported, and they will be converted to service credit.

Sick Leave Conversion-Accrued sick leave can be converted to service credit at the time of your retirement. Sick leave service credit does not change your age at retirement or your effective retirement date; it simply increases the amount of service credit used in determining your retirement benefit. All state and school members are eligible to convert sick leave to service credit. Public agency members are eligible only if their employers' contract with CalPERS for this benefit. To have sick leave converted you must retire within 120 days of separation from your CalPERS employer. 2000 hours equals one year of service credit. To find out how much service credit your sick leave will provide, divide your sick leave hours by 2000. Vacation and other types of leave time such as compensatory time off (CTO), personal or annual leave, and holiday credits cannot be converted.

Shasta Union High School District

2026-27 ESP Calendar

July 2026						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

22

September 2026						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

20

January 2027						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

21

October 2026						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

17

February 2027						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

21

May 2027						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

3

November 2026						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					


21

March 2027						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

3

June 2027						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

HOLIDAYS/RECESSES	
Labor Day	Sep 7
Veteran's Day Holiday	Nov 11
<i>(by law must be Nov 11 if a weekday)</i>	
Thanksgiving Break	Nov 23-27
Winter Break	Dec 21-Jan 4
Martin Luther King Day	Jan 18
Washington Day	Feb 15
Lincoln Day Observed	Feb 16
Presidents' Week	Feb 15-19
Spring Break	March 26-April 2
Memorial Day	May 31
Juneteenth Observed	June 18
Easter - March 28	

ESP DATES	
School Starts: August 12	
School Ends: June 3	
ESP work day (all employees) Aug 10 	
Snow Day Makeup: March 26	
<i>(If snow day makeup is used, then March 26 holiday will be moved to March 30)</i>	

Board Approved:

TENTATIVE AGREEMENT BETWEEN
THE SHASTA UNION HIGH SCHOOL DISTRICT
AND THE SHASTA SECONDARY EMPLOYEES ASSOCIATION

The Shasta Union High School District (hereafter "District") and the Shasta Secondary Employees Association (hereafter "SSEA") do tentatively agree as follows:


1. Conference Request Form Updated – With District Administration's approval, certificated employees may request pay for conference days attended at the daily sub rate for required conferences that fall during summer break. See attachment.
2. Agreed upon values have been transitioned from flat rates on the "Other Assignments" salary schedule to percentages of Column 1 Step 1. See attachment.
3. Paid Assignments for Athletics – A document outlining the paid assignments for athletics will be added to the Athletic Handbook. Positions on this list will be paid at a rate up to \$20.00 an hour instead of by activity and will be paid out of District funds. Additional positions will come from site funds, at the discretion of the site. See attachment
4. When the District calendar for certificated staff includes two working days prior to student attendance, one of the days will be set aside solely for employee directed activities. The District and school site administrators will coordinate so that other activities are completed during the same work day.
5. The National Board Certification stipend for Psychologists will no longer be offered on any district salary schedule. District Psychologists with National Board Certification will be paid the National Board Certification stipend for the 2022-23 school year (minus the cost of certification previously reimbursed) and a 50% proration for the first semester of the 2023-24 school year.
6. Approve 2026/27 School Calendar. See attachment.
7. Contract language changes to the following articles as presented effective July 1, 2024 unless otherwise noted:

Article 7 Hours of Employment
Article 8 Class Size
Article 9 Assignment, Reassignments, Transfers
Article 10 Compensation
Article 11 Leaves (11.2.3 effective January 1, 2024)
Article 21 Term

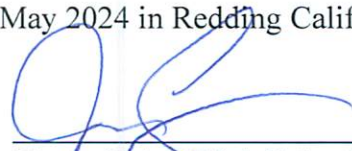
As a reminder, the 2022-2023 TA included the following agreement between the District and SSEA: For the 2024/25 school year, all SSEA members will receive an ongoing salary increase of 75% of the funded 2024/25 COLA percentage effective July 1, 2024.

Copies of the language modifications to the contract will be available on the SSEA and the District web sites.

Tentatively agreed to this 15 day of May 2024 in Redding California.



Shasta Secondary Employees Association
Sheena Thurston, Lead Negotiator
June 11, 2024



Shasta Union High School District
Jim Cloney, Superintendent

Article 7 Hours of Employment

- 7.1.5 Teachers who are assigned a “zero period” will be expected to **participate in two (when four are scheduled) or three (when five are scheduled) activities when the professional day bell schedule is being used.** ~~participate in staff and department meetings on average of at least two per month when the school site is using the professional day bell schedule.~~ Other meetings (WASC, etc.) may be assigned at the discretion of the site administrator. (Board Approved 5/25/22)
- 7.5 An employee’s responsibility shall include, but shall not be limited to, attendance at parent conferences, curriculum and department meetings, back-to-school nights, **graduation**, student supervision, extra-duty assignments and faculty meetings.
- 7.6 The Principal or other immediate supervisor will assign in any school year such duties outside of the above work periods so that the amount assigned any employee in the school shall be equitable to that amount assigned other employees in the same school. **At comprehensive high schools, this will be no more than four assignments per year. On average, these assignments will be two hours and some assignments may be counted as two (e.g., dances).** These assignments shall be known as non-compensated extra-duty assignments. Employees may request required extra-duty assignments and compensated extra-duty assignments prior to their assignment by the Principal or supervising administrator. **When a duty is canceled or rescheduled, the employee will be allowed to choose another duty.**

Compensated activities cannot be counted as an extra duty; however, an employee may forgo compensation and count the activity as an extra duty.

Article 8 Class Size

~~CORE Classes (English, Mathematics, Science, and Social Science) will be capped at a maximum of 36 pupils per section. Should the teacher have a class over 36 pupils, the teacher will receive a stipend of \$225 per student, per semester for each student over 36 in each section taught.~~

CORE Classes (English, Mathematics, Science, and Social Science): Max number of contacts per teacher is 170 students. The cap per class is 36. Pay 0.5% of Col 1 Step 1 per student per semester over 36 per period and 0.5% of Col 1 Step 1 per student per semester over max cap of 170. Students will only be counted once toward either individual class size cap or the maximum cap of students, not both. Maximum number of contacts will be prorated for teachers on a 6 period assignment.

~~The District will strive to maintain a 46—1 ratio in Physical Education classes. Should the teacher have a class roster over 50 pupils, the teacher will receive a stipend of \$225 per student, per semester for each student over 50.~~

Physical Education: Max number of contacts per teacher is 240. The cap per class is 50 students per class. Pay 0.5% of Col 1 Step 1 per student per semester over 50 per period and 0.5% of Col 1 Step 1 per student per semester over max cap of 240. Students will only be counted once toward either individual class size cap or the maximum cap of students, not both. Maximum number of contacts will be prorated for teachers on a 6 period assignment.

Access (M, S, E) Electives: The max cap per class is 27 students. Pay 0.5% of Col 1 Step 1 per student per semester over 27 per period.

Max caps in Special Education Courses: Max cap per class is 14 students for SDC and SDCI. Pay 0.5% of Col 1 Step 1 per student per semester over 14 per period. Max cap per class is 20 students for RSP. Pay 0.5% of Col 1 Step 1 per student per semester over 20 per period.

The number of students in a class shall not exceed the number of workstations in the facility used for the class, except with the written consent of the instructor. (example: computer labs, science labs, etc.)

Class rosters will be confirmed on the 11th school day of each semester for Core, ~~and~~ Physical Education, **Access (M,S,E) Electives, and Special Education classes**. Teachers who have class sizes in excess of the above totals will be compensated for the entire semester regardless if the student caseload then drops at a later date in the semester. If a teacher's official roster exceeds the above totals at any point beyond the 11th day of the semester, following a 10 day grace period, the teacher will be compensated for the entire semester. Teacher's Aides will not count toward class size or official roster totals.

If the District adds a section to a site within the semester to obtain the District Staffing Ratio in a particular subject and grade level, then the employee will ~~be paid receive~~ at a pro-rated ~~stipend rate~~ in accordance with this article. (Board Approved 12/17/19, 5/25/22)

Article 9 Assignment, Reassignments, Transfers

9.6.7 Full time Administrative Interns will be assigned to six periods per day. Evening work and extra days before and after the regularly calendared school year are required. Evening work shall be compensated pursuant to a stipend of ~~\$6,000 \$5772~~ (Appendix A). Assignments which are not full time shall receive a prorated stipend and prorated expectations of evening work. Payment will be split between the December and June check. (Board Approved 5/25/22)

Article 10 Compensation

10.3.10 The employee in this program shall receive assignments in a similar manner as full-time employees and will participate as a member of the full-time staff. **The employee in this program will be expected to participate in two (when four are scheduled) or three (when five are scheduled) activities when the professional day bell schedule is being used.**~~including attendance at faculty meetings and committee assignments, unless he or she has no assignments in a given semester.~~

Article 11 Leaves

- 11.2.3 During these five months, the amount deducted from the salary due the employee for the time which the absence occurs, shall not exceed the sum paid a substitute employed to fill the position during his/her absence, or if no substitute was employed, the amount which would have been paid to the substitute had he/she been employed.

If the employee absence is due to Pregnancy Disability Leave (PDL), the District will deduct no more than the current daily substitute rate in place throughout the duration of the PDL. Long term substitute rate will not be deducted from the employee's compensation during the PDL.

11.4 Parental and Adoption Leave

- 11.4.1 Two days of parental and/or adoption leave shall be granted the prospective parent on "the day of birth" and "the take-home day." Such leave shall be with pay and shall **not** be deducted from accumulated sick leave. For employees who need to utilize parental, or adoption leave, the District will comply with California Government Code Section 12945 and Education Code Section 44977. If employees need further information regarding parental, adoption, paternity, or maternity leaves, they should contact the Human Resources Department.

11.9 Personal Leave

- 11.9.2.6 ~~Prior day~~ **Three business days'** notice to site administration is required except in emergency situations.

11.14 Earning Additional Leave Through Substituting

Any staff member wishing to have accrued additional leave credit earned through substituting paid out at the end of any other month will notify payroll on or before the 1st of the month. (Board Approved 2/12/08, 5/21/12, 6/13/23).

Any staff member may replace a previously used day of leave (sick, personal necessity, or personal leave) with a leave day earned through substituting within the same school year in which it was earned. This may be done only in full day increments and cannot exceed the 10 leave days provided to certificated staff each year. The deadline for any such request shall be May 15th of any given school year.

11.6 Bereavement Leave

- 11.6.2 "Member of the immediate family" shall here mean: mother, father, mother-in-law, father-in-law, wife, husband, son, daughter **(including stillbirth or miscarriage); grandchild;** brother, sister of the employee; grandparents of the employee and spouse; the son-in-law or daughter-in-law of the employee; or any relative in the immediate household of the employee.

Article 21 Term

- 21.1 This Agreement shall remain in full force and effect from the date of ratification by both parties up to and including June 30, 2024~~5~~; and thereafter shall continue year-by-year unless one of the parties notifies the other in writing no later than April 1 (beginning with the year 2010) of its request to modify, amend, or terminate the Agreement. Each party may have a compensation re-opener and two other re-openers and until modified by a successor agreement.

SHASTA UNION HIGH SCHOOL DISTRICT CONFERENCE & TRAVEL REQUEST

D310-1/1/22

Must have *prior* approval for any travel to take place. Advance notice required for pre-paid expenses through the Accounting Department.

NAME _____ SITE _____ DATE _____

CONFERENCE DETAILS (Attach conference brochure or itinerary)

Conference Name: _____ Purpose: _____

Location: _____ City, State: _____

Departure Date & Time: _____ Return Date & Time: _____

Substitute Dates: _____

EXPENSES (who will be funding this travel)

Funding/Account Code: _____

Signature (If not funded by site Principal) _____

CURRENT PER DIEM RATES: MILES = 67 cents per mile BREAKFAST = \$13.00 LUNCH = \$15.00 DINNER = \$26.00

Per Diem meals do NOT need receipts All other expenses (air fare, registration, hotel, tolls and etc.) must be submitted with receipts.
Any meals included with conference or hotel will **not** be eligible for reimbursement.

	BEFORE TRAVEL	AFTER TRAVEL	
	ESTIMATED COSTS	ACTUAL COSTS	COSTS TO BE REIMBURSED
Conference Registration (attach completed form) <input type="checkbox"/> Accounting to send in registration and pay fee <input type="checkbox"/> Already registered Payable to: _____			
Lodging/Hotel (attach reservation) <input type="checkbox"/> Accounting to reimburse traveler upon return <input type="checkbox"/> Accounting to mail check to Hotel Payable to: _____			
Air Fare (attach reservation) <input type="checkbox"/> Accounting to reimburse to traveler upon return <input type="checkbox"/> Accounting to reimburse to traveler <i>before</i> travel (attach receipt)			
Rental Car (attach reservation)			
Parking (attach receipt upon return)			
Miles (attach map , route from your worksite to destination)	_____ x \$.670 = _____	_____ x .670 = _____	_____ x \$.670 = _____
MEALS: REIMBURSED FOR OVERNIGHT, OUT-OF-TOWN TRAVEL ONLY			
Breakfast (Necessary travel beginning before 7:01 AM and lasting at least four hours)	_____ x \$13 = _____	_____ x \$13 = _____	_____ x \$13 = _____
Lunch (Necessary travel beginning before 11 AM and extending at least four hours)	_____ x \$15 = _____	_____ x \$15 = _____	_____ x \$15 = _____
Dinner (Necessary travel beginning before 5 PM and extending to 6:59 PM)	_____ x \$26 = _____	_____ x \$26 = _____	_____ x \$26 = _____
Other:			
Other:			
TOTAL			

Professional Growth Credit Requested? Yes ☐ No ☐ Article B. 1. 5.3 - Certificated employees shall pay all costs related to attendance at conferences, workshops, in-service training, or any other meeting(s), if the employee receives, or intends to receive, unit credit for advancement on the salary schedule. If the employee's attendance is approved by the supervising administrator, the District will pay the cost of a substitute and employee's regular pay when the absence occurs on a scheduled workday.

Summer Conference Pay Requested? Yes ☐ No ☐ # of Days: _____ With District Administration's approval, certificated employees can request pay for conference days attended at the daily sub rate for mandated conferences that fall during summer break.

District Use Only - Summer Pay Approved: Yes ☐ No ☐ District Administration Initials: _____

BEFORE TRAVEL

Employee Signature _____

Date _____

Principal Signature _____

Date _____

AFTER TRAVEL

I agree that, within 10 days after my return, I will submit a copy of this claim, detailing all expenses that are incurred for the described activity. I acknowledge my responsibility to submit receipts in accordance with Board Policy.

June 11, 2024
Superintendent Signature _____

Date _____

Employee Signature _____

Date _____

**SHASTA UNION HIGH SCHOOL DISTRICT
OTHER ASSIGNMENTS**

Schedule A Column 1/Step 1	\$55,799
----------------------------	----------

The following do not receive longevity bonus:			
HARLAN CARTER	5.00%	2,790	JANUARY
CHOREOGRAPHER/ACCOMPANIST	5.50%	3,069	1/2 DEC 1/2 JUNE
SUPPORT TEACHER	1.00%	558	JUNE
CULINARY ARTS	1.75%	976	JUNE
FFA ADVISOR	3.75%	2,092	JUNE
DEPT CHAIR			
1 - 15 PERIODS	2.75%	1,534	JUNE
16 - 35 PERIODS	5.00%	2,790	JUNE
36 - 49 PERIODS	7.00%	3,906	JUNE
50 + PERIODS	8.75%	4,882	JUNE
SPECIAL ED SITE DEPT. CHAIR	10.00%	5,580	JUNE
ENGLISH LANGUAGE MONITOR			
0 - 20 EL STUDENTS	2.50%	1,395	JUNE
21 - 40 EL STUDENTS	4.50%	2,511	JUNE
41 + EL STUDENTS	6.00%	3,348	JUNE
SITE TESTING COORDINATOR			
0 - 10 AP SECTIONS	2.50%	1,395	JUNE
11 - 20 AP SECTIONS	4.50%	2,511	JUNE
21 + AP SECTIONS	6.00%	3,348	JUNE
504 COORDINATOR			
0 - 15 504'S	7.50%	4,185	JUNE
16 - 30 504'S	9.00%	5,022	JUNE
31 - 45 504'S	10.50%	5,859	JUNE
DISTRICT CHAIR*	6.00%	3,348	JUNE
*Five major areas: English, Social Studies, Math, Science, and Counseling, 10% in June			

~HARLAN CARTER CHANGE TO % RATE 7/1/24
~CHOREOGRAPHER/ACOMPANIST CHANGE TO % RATE 7/1/24
~SUPPORT TEACHER CHANGE TO % RATE 7/1/24
~CULINARY ARTS CHANGE TO % RATE 7/1/24
~FFA ADVISOR CHANGE TO % RATE 7/1/24
~DEPT CHAIR BETWEEN 16 - 50+ PERIODS CHANGE TO % RATE 7/1/24
~ENGLISH LANGUAGE MONITOR CHANGE TO % RATE 7/1/24
~SITE TESTING COORDINATOR CHANGE TO % RATE 7/1/24
~504 COORDINATOR CHANGE TO % RATE 7/1/24

~ 3.00% EFFECTIVE 7/1/20
~ 5.92% EFFECTIVE 7/1/22
~ 2.08% EFFECTIVE 7/1/22
~ 6.17% EFFECTIVE 7/1/23

	Paid Assignments for Athletics							
Sport	Score board/ Clock	Shot Clock	Score Book	Ticket Seller (2 per game)	Ticket Taker	Announcer	Starter	
Football	Yes	N/A	N/A	Yes	No	Varsity games	N/A	
Volleyball	Yes	N/A	Yes	Yes	No	No	N/A	
Basketball	Yes	Yes	Yes	Yes	No	No	No	
Wrestling	Yes	No	Yes	Yes	No	No	No	
Stunt Cheer	Yes	No	No	Yes	No	Yes	No	
Cross Country	No	No	No	No	No	No	Must be certified as a starter	
Swimming	No	No	No	No	No	No	Must be certified as a starter	
Track	No	No	No	No	No	Yes	Must be certified as a starter	
Soccer	No	No	No	Playoffs	No	No	No	
Baseball	No	No	No	Playoffs	No	No	No	
Softball	No	No	No	Playoffs	No	No	No	
Ski and Snowboard	No	No	No	No	No	No	No	
Golf	No	No	No	No	No	No	No	
Tennis	No	No	No	No	No	No	No	

Shasta Union High School District

2026-27 School Calendar

July 2026						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

1st Quarter Ends: October 9 42
 1st Semester Ends: December 18 44
 3rd Quarter Ends: March 19 48
 2nd Semester Ends: June 3 46

Student Attendance Days (180)

Minimum Days

Finals

August 2026						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September 2026						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October 2026						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November 2026						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December 2026						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

January 2027						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February 2027						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

March 2027						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April 2027						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May 2027						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June 2027						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

HOLIDAYS/RECESSES

Labor Day Sep 7
 Veteran's Day Holiday Nov 11
(by law must be Nov 11 if a weekday)
 Thanksgiving Break Nov 23-27
 Winter Break Dec 21-Jan 4
 Martin Luther King Day Jan 18
 Washington Day Feb 15
 Lincoln Day Observed Feb 16
 Presidents' Week Feb 15-19
 Spring Break March 26-April 2
 Memorial Day May 31
 Juneteenth Observed June 18
 Easter - March 28

CERTIFICATED DATES

School Starts: August 12
 School Ends: June 3
 District Work Days ○ Aug 11
 June 4
 Staff Development Days △ Aug 10
 Jan 4
 Snow Day Makeup: March 26
(If snow day makeup is used, then March 26 holiday will be moved to March 30)

Board Approved:

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Resolution of The Board of Trustees of the Shasta Union High School District Ordering an Election to Authorize the Issuance of General Obligation Bonds, Establishing Specifications of the Election Order, and Requesting Consolidation with other Elections Occurring on November 5, 2024

PREPARER: David Flores, Chief Business Official

RECOMMENDATION: ☒ Action
☐ Discussion
☐ Information

PREPARER:
The District has important school facility improvement needs and the need to identify a funding source. November 5, 2024, is the date of the statewide general election, and an election date at which local bond measures that provide facilities funding can be placed on the ballot. In order to appear on the November 2024 ballot, a Resolution calling a bond election must be filed with the Shasta County election official at least 88 days prior to the election date, by August 9, 2024.

The Resolution for Board consideration has been prepared in accordance with all legal requirements and presents a \$56,600,000 bond measure to District voters under Proposition 39 for the purpose of financing projects summarized on the specific project list attached as Appendix A to the Resolution, which will be printed in the sample ballot provided to District voters. Appendix B includes the abbreviated statement of the measure and is limited to 75 words or less that will be printed on the ballot label and read by voters at the time of casting their vote. Appendix C presents the Tax Rate Statement which will also be printed in the Sample Ballot and discloses to District voters current expectations regarding the property tax rates and other matters that will apply if bonds are approved and issued.

In order to call the election, the Resolution must have a 2/3 vote of the Board.

Fiscal Impact: None to general fund. If the bond measure receives more than a 55% affirmative vote, the District will be able to issue bonds and apply the proceeds to finance facility construction and improvement projects. Costs of issuance are payable from bond proceeds.

RESOLUTION NO. _____

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
SHASTA UNION HIGH SCHOOL DISTRICT ORDERING AN ELECTION
TO AUTHORIZE THE ISSUANCE OF GENERAL OBLIGATION
BONDS, ESTABLISHING SPECIFICATIONS OF THE ELECTION
ORDER, AND REQUESTING CONSOLIDATION WITH OTHER
ELECTIONS OCCURRING ON NOVEMBER 5, 2024**

WHEREAS, the Shasta Union High School District (the “District”) in Shasta County (the “County”), State of California (the “State”), is committed to providing quality education to its students; and

WHEREAS, the District’s facilities are in need of construction and modernization, including for repairs, upgrades and safety improvements in order to provide the education that students deserve in a safe and modern environment; and

WHEREAS, a local funding source is needed to enable the District to provide school facilities for its present and future students; and

WHEREAS, in the judgment of the Board of Trustees of the District (the “Board”), it is advisable to call an election, submitting to voters in the District the question of whether bonds of the District shall be issued and sold for the purpose of financing the construction, reconstruction, rehabilitation or replacement of school facilities, including the furnishing and equipping of school facilities in the District; and

WHEREAS, the District is authorized, upon a two-thirds vote of the Board, to pursue the authorization and issuance of bonds by a 55% vote of the electorate on the question of whether bonds of the District shall be issued and sold for specified purposes, under Article XIII A Section 1 paragraph (b) of the California Constitution (“Article XIII A”) and under Education Code Section 15264 *et seq.* (the “Act”); and

WHEREAS, under the Act, the election may be ordered at a primary or general election, a regularly scheduled local election at which all of the electors of the District are entitled to vote, or a statewide special election; and

WHEREAS, under Section 10403 *et seq.* of the Elections Code, it is appropriate for the Board to request consolidation of the election with any and all other elections to be held on Tuesday, November 5, 2024, the date of the statewide general election, and to request the County Registrar of Voters (the “County Registrar”) to perform certain election services for the District; and

WHEREAS, in connection with the calling of a bond election and in accordance with Education Code Section 15100 subparagraph (c), the Board has obtained reasonable and informed projections of assessed property valuations that take into consideration projections of assessed property valuations made by the County assessor; and

WHEREAS, the Board has been presented with information about the estimated property tax rates related to the proposed bonds and such information will be presented

to District voters in accordance with Elections Code Section 9401 and in the form of the Tax Rate Statement set forth as Appendix C hereto; and

WHEREAS, furthermore, the Board has been presented with and examined information regarding the District's currently outstanding bonded indebtedness, the required annual debt service payments on outstanding bonds, the District's current and projected total taxable assessed value of properties in its boundaries taking into account reasonable assessed valuation growth estimates, and the expected timing and structure of additional general obligation bonds if the bond measure described herein is approved by District voters; and

WHEREAS, based on such information and assumptions, the Board currently projects that the estimated tax rates supporting the proposed bonds will extend for additional years the previously authorized tax rates relating to the District's general obligation bond debt service and not increase said tax rates above the projected cumulative 2024-25 general obligation bond tax levy of the District; and

WHEREAS, United States Income Tax Regulations section 1.150-2 provides generally that proceeds of tax-exempt debt are not deemed to be expended when such proceeds are used for reimbursement of expenditures made prior to the date of issuance of such debt unless certain procedures are followed, one of which is a requirement that (with certain exceptions), prior to the payment of any such expenditure, the issuer declares an intention to reimburse such expenditure; and

WHEREAS, the Board wishes at this time to take the necessary actions to declare its official intent to reimburse the expenditures referenced herein from the proceeds of bonds issued pursuant to voter authorization;

NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE SHASTA UNION HIGH SCHOOL DISTRICT DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. Recitals. The foregoing recitals are true and correct.

Section 2. Call for Election. The Board hereby orders an election and submits to the electors of the District the question of whether general obligation bonds of the District shall be issued and sold in a maximum principal amount of \$56,600,000 (the "Bonds") for the purposes described in the ballot measure approved under Section 3 and attached hereto as Appendix A and Appendix B and paying all costs incident thereto. This Resolution constitutes the order of the District to call such election and shall constitute the "specifications of the election order" pursuant to Education Code Section 5322.

Section 3. Election Date. The date of the election shall be November 5, 2024, and such bond election shall be held solely within the boundaries of the District.

Section 4. Purpose of Election; Ballot Measure. The purpose of the election shall be for the voters in the District to vote on a bond measure, the full text of which is attached hereto as Appendix A (the "Full Text of the Measure"), containing the question of whether the District shall issue the Bonds for the purposes stated therein, together with the accountability requirements of Article XIII A and the requirements of Section 15272 of the Act. The Full Text of the Measure, which commences with the heading "BOND

AUTHORIZATION” and includes all of the text thereafter on Appendix A, shall be printed in the voter information pamphlet provided to voters, with such measure designation as is assigned to the measure.

As required by Education Code Section 5322 and Elections Code Section 13247, the abbreviated form of the measure to appear on the ballot is attached hereto as Appendix B.

The Superintendent is hereby separately authorized and directed to make any changes to the text of the full text and/or abbreviated measure as described herein to conform to any requirements of Article XIII A, the Act or the County Registrar.

Section 5. Authority for Election. The authority for ordering the election is contained in Section 15264 *et. seq.* of the Act and Section 1 paragraph (b) subsection (3) of Article XIII A. The authority for the specification of this election order is contained in Section 5322 of the Education Code.

Section 6. Proceeds for School Facilities Projects. The Board certifies that the proceeds from the sale of the Bonds will be used only for the purposes specified in Section 1(b)(3) of Article XIII A and as further specified in Appendix A, and not for any other purpose, including teacher and administrator salaries and other school operating expenses. Further, as required by Article XIII A, the Board hereby certifies that it has evaluated safety, class size and information technology needs in developing the list of school facilities projects set forth in Appendix A.

Section 7. Covenants of the Board upon Approval of the Bonds by the Electorate; Accountability Measures. As required by Article XIII A, Section 15278 of the Act, and Government Code Section 53410, in the event 55% of the voters voting in the District approve of the Bonds, the Board shall:

- (a) conduct an annual, independent performance audit to ensure that the funds have been expended only on the projects listed in Appendix A;
- (b) conduct an annual, independent financial audit of the proceeds from the sale of the Bonds until all of those proceeds have been expended for the school facilities projects listed in Appendix A;
- (c) establish and appoint members to an independent citizens’ oversight committee in accordance with Sections 15278, 15280, and 15282 of the Act;
- (d) apply the Bond proceeds only to the specific purposes stated in the ballot proposition;
- (e) cause the creation of accounts into which bond proceeds shall be deposited; and
- (f) cause the preparation of an annual report pursuant to Government Code Sections 53410 and 53411.

Section 8. Statement Regarding State Matching Funds. The District anticipates that matching funds from the State of California, if available, may be required to complete a portion of the projects identified in Appendix A. As required pursuant to Education Code Section 15122.5, the following statement shall appear on the ballot: "Approval of this measure does not guarantee that the proposed project or projects that are the subject of bonds under this measure will be funded beyond the local revenues generated by this measure. The District's proposal for the project or projects described below may assume the receipt of matching state funds, which, if available, could be subject to appropriation by the Legislature or approval of a statewide bond measure."

Section 9. No Teacher or Administrator Salaries. Proceeds from the sale of the general obligation bonds authorized by the bond measure shall be used only for the construction, reconstruction, rehabilitation or replacement of school facilities, including the furnishing and equipping of school facilities pursuant to Article XIII A and the Act, and not for any other purpose, including teacher and administrator salaries and other school operating expenses.

Section 10. Delivery of this Resolution. The Clerk of the Board is hereby directed to send a copy of this Resolution to (1) the County Registrar and (2) the Clerk of the County Board of Supervisors. Pursuant to Education Code Section 5322, the Resolution shall be received by the County Registrar no later than 88 days prior to the election date, unless otherwise permitted by law.

The County Registrar is hereby requested to print the full text of the ballot measure in the ballot materials as it appears on Appendix A, and to provide all required notices of the election and other notices related thereto.

Section 11. Consolidation of Election; Request to Provide Services. The County Registrar and the County Board of Supervisors are hereby requested to consolidate the election ordered hereby with any and all other elections to be held on November 5, 2024, within the District.

Pursuant to Section 5303 of the Education Code and Section 10002 of the Elections Code, the Board of Supervisors of the County is requested to permit the County Registrar to render all services specified by Section 10418 of the Elections Code relating to the election, for which services the District agrees to reimburse the County in full upon presentation of a bill from the County, such services to include the publication of a formal Notice of School Bond Election and the mailing of the sample ballot and tax rate statement (described in Section 9401 of the Elections Code).

Section 12. Ballot Arguments. As provided in Elections Code Section 9501, any and all members of this Board are hereby authorized to act as an author of any ballot argument prepared in connection with the election, including a rebuttal argument.

Section 13. Tax Rate Statement. Pursuant to Elections Code Section 9400 and following, a tax rate statement has been prepared in the form attached hereto as Appendix C, which form of Tax Rate Statement is hereby approved for inclusion in the sample ballot. The President of the Board, the Superintendent, or any written designee of the foregoing, are hereby authorized to finalize and execute the tax rate statement, and to file said statement with the County Registrar, in accordance with Section 10 hereof.

Section 14. Maturity Limit of Bonds. The Bonds may be issued in series by the District from time to time, and each series of Bonds shall mature not more than the legal limit at the time of such issuance thereof. The Bonds shall be issued under the Act, under the provisions of Section 53506 *et seq.* of the Government Code, or under any other provision of law authorizing the issuance of general obligation bonds by school districts.

Section 15. Estimates Included in Ballot Materials. The measure and related tax rate statement authorized by this Resolution includes certain information that is based upon reasonable assumptions and current expectations, which may include information with respect to the amount of money required to repay issued bonds, the estimated rate of the approved tax per \$100,000 of assessed valuation, and the period through which the proposed tax supporting bond repayment will be levied and collected.

Furthermore, in connection with this bond measure, the District currently expects that bonds issued pursuant to this measure will extend, and not increase, current tax rates above the projected total combined tax levy of fiscal year 2024-25 (which is projected to be \$39.00 per \$100,000 of assessed value). In connection with this current expectation, the District has examined the District's currently outstanding bonded indebtedness, the required annual debt service payments on outstanding bonds, the District's current and projected total taxable assessed value of properties in its boundaries, taking into account reasonable assessed valuation growth estimates, and the expected timing and structure of additional general obligation bonds. Although there is a current expectation that taxes will be extended and not increased, and this projection will be examined each time a series of bonds is to be issued under this measure, under State law general obligation bonds are secured by ad valorem taxes unlimited as to rate or amount, and as such, this current expectation does not result in a maximum or cap on the property tax rate that might be necessary to fully amortize bonds issued pursuant to this proposed bond measure over the full term that the bonds are outstanding.

Each of the estimates relating to the bonds provided herein and in the appendices hereto have been made, in good faith, based upon information currently available to the District, and depend on numerous variables and assumptions that are subject to variation. The estimates and projections set forth above shall not restrict the tax imposed in accordance with the bond measure. Such estimates and approximations are not intended by the Board to be additional restrictions on the District's bond program and bond issuances and, other than the total principal amount of bonds authorized to be issued by the bond measure, shall not represent legal maximums or additional limitations on bond issuance.

Section 16. Reimbursement. The District hereby declares that it may pay certain costs of the projects listed in Appendix A prior to the date of issuance of bonds and, in such case, intends to use a portion of the proceeds of bonds for reimbursement of expenditures for the projects that are paid before the date of issuance of bonds.

Section 17. Official Actions. The President of the Board, the Superintendent of the District, the Chief Business Official, or any written designee of the foregoing, are hereby separately authorized and directed to execute and deliver to County officials any directions, requisitions or other writings, and to make any changes to the texts of the measure as described herein and in the tax rate statement, to conform to any legal requirements or the County Registrar, in order to cause the election to be held and conducted in the District.

Section 18. Effective Date. This resolution shall take effect on and after its adoption.

* * * * *

The foregoing Resolution was adopted by the Board of Trustees of the Shasta Union High School District of Shasta County, being the Board authorized by law to make the designations therein contained, by the following vote, on June 11, 2024.

Adopted by the following votes:

AYES:

NOES:

ABSENT:

ABSTAIN:

Attest:

President of the Board

Secretary to the Board

APPENDIX A

FULL TEXT OF BOND MEASURE

*The full text of bond measure to be printed in the election material begins below the following line.
Letter designation of measure shall be assigned and input by the County Registrar.*

BOND AUTHORIZATION

By approval of this measure by at least 55% of the registered voters voting on the measure, the Shasta Union High School District (the “District”) will be authorized to issue and sell bonds of up to \$56,600,000 in aggregate principal amount, at interest rates not to exceed legal limits and to provide financing for the specific types of school facilities projects listed in the Bond Project List included below, subject to all the accountability requirements specified below.

ACCOUNTABILITY REQUIREMENTS

The provisions in this section are specifically included in this measure in order that the voters and taxpayers in the District may be assured that their money will be spent wisely. Expenditures to address specific facilities needs of the District will be in compliance with the requirements of Article XIII A, Section 1(b)(3), of the State Constitution and the Strict Accountability in Local School Construction Bonds Act of 2000 (codified at Education Code Sections 15264 and following.)

The Bonds may be issued under the provisions of the California Education Code (starting at Section 15100), under the provisions of the California Government Code (starting at Section 53506), or under any other provision of law authorizing the issuance of general obligation bonds by school districts. The Bonds may be issued in series by the District, from time to time, and each series of Bonds shall mature within the legal limitations set forth in the applicable law under which the Bonds are issued.

Evaluation of Needs. The Board of Trustees of the District (the “Board”) has identified detailed facilities needs of the District, and has determined which projects to finance from a local bond. The Board hereby certifies that it has evaluated safety, class size reduction, enrollment growth, and information technology needs in developing the Bond Project List described below.

Independent Citizens’ Oversight Committee. Following approval of this measure, the Board will establish an independent citizens’ oversight committee, under Education Code Sections 15278 and following, to ensure bond proceeds are expended only on the types of school facilities projects listed below. The committee will be established within 60 days of the date when the results of the election appear in the minutes of the Board.

Performance Audits. The Board will conduct annual, independent performance audits to ensure that the bond proceeds have been expended only on the school facilities projects listed below.

Financial Audits. The Board will conduct annual, independent financial audits of the bond proceeds until all of those proceeds have been spent for the school facilities projects listed below.

Government Code Accountability Requirements. As required by Section 53410 of the Government Code, (1) the specific purpose of the bonds is set forth in this Full Text of the Measure, (2) the proceeds from the sale of the bonds will be used only for the purposes specified in this measure, and not for any other purpose, (3) the proceeds of the bonds, when and if issued, will be deposited into a building fund to be held by the Shasta County Treasurer, as required by the Education Code, and (4) the Superintendent of the District shall cause an annual report to be filed with the Board of the District not later than January 1 of each year, which report shall contain pertinent information regarding the amount of funds collected and expended, as well as the status of the projects listed in this measure, as required by Sections 53410 and 53411 of the Government Code.

NO TEACHER OR ADMINISTRATOR SALARIES

Proceeds from the sale of bonds authorized by this measure shall be used only for the purposes specified in Article XIII A, Section 1(b)(3), specifically the construction, reconstruction, rehabilitation, or replacement of school facilities, including the furnishing and equipping of school facilities, and the acquisition or lease of school facilities, and not for any other purpose, including teacher and administrator salaries and other school operating expenses.

STATE MATCHING FUNDS

The following statement is included in this measure pursuant to Education Code Section 15122.5: Approval of this measure does not guarantee that the proposed projects that are the subject of bonds under this measure will be funded beyond the local revenues generated by this measure. The District's proposal for the projects described below may assume the receipt of matching state funds, which, if available, could be subject to appropriation by the Legislature or approval of a statewide bond measure.

INFORMATION ABOUT ESTIMATES AND PROJECTIONS INCLUDED IN BALLOT

Voters are informed that any estimates or projections in the bond measure or ballot materials, including relating to estimated tax rates, the duration of issued bonds and related tax levies and collections are provided as informational only. Such amounts are estimates and are not maximum amounts or limitations on the terms of the bonds, the tax rate or duration of the tax supporting repayment of issued bonds. Such estimates depend on numerous variables which are subject to variation and change over the term of the District's overall facilities and bond financing plan, including but not limited to the amount of bonds issued and outstanding at any one time, the interest rates applicable to issued bonds, market conditions at the time of sale of the bonds, when bonds mature, timing of project needs and changes in assessed valuations in the District. As such, while such estimates and approximations are provided based on information currently available to the District and its current expectations, such estimates and approximations are not limitations and are not binding upon the District. In addition, the abbreviated and condensed statement of the bond measure presented to voters which is subject to a word count

limitation imposed by State law does not limit the scope and complete meaning of the measure provided in this Full Text of Bond Measure and related ballot materials.

The District currently expects that the estimated tax rate relating to the bonds will result in an extension of the 2024-25 cumulative tax rate levied for outstanding District general obligation bonds, and will not increase the projected rate taxed for District bonds. This expectation is based on several factors examined by the Board of Trustees of the District at the time of placing this measure on the ballot, including the District's currently outstanding bonded indebtedness, the required annual debt service payments on its outstanding bonds, the District's current and projected total taxable assessed value of properties in its boundaries taking into account reasonable assessed valuation growth estimates, and the expected timing and structure of additional general obligation bonds. This projection will be examined by the Board each time a series of bonds is to be issued pursuant to this bond measure. This current expectation does not, however, impose a maximum tax rate on the levy necessary to support the general obligation bonds to be issued pursuant to this measure during the entire term they are outstanding. In accordance with State law, general obligation bonds are secured by ad valorem property taxes unlimited as to rate or amount. The actual tax rates necessary to support issued bonds over the full term of years a bond issue is outstanding can be impacted by many future factors including changes in assessed valuations, and may exceed current rates.

BOND PROJECT LIST

Scope of Projects. Bond proceeds will be expended on the modernization, renovation, expansion, acquisition, construction/reconstruction, rehabilitation, and/or replacement of school facilities of the District, including the furnishing and equipping of school facilities, at all current and future sites and properties.

School Facility Project List. The items presented on the following list provide the types of school facilities projects authorized to be financed with voter-approved bond proceeds at all existing and new school District sites including:

- Enterprise High School – Built in 1955
- Foothill High School – Built in 1999
- Pioneer High School – Built in 1967
- Shasta High School – Built in 1950
- University Preparatory High School – Built in 1927

Specific examples included on this list are not intended to limit the types of projects described and authorized by this measure. The following types of projects are authorized:

- Upgrade, repair or replace outdated infrastructure including leaky roofs, electrical and lighting, flooring, deteriorating plumbing, sewer and drainage systems.
- Modernize, expand, and construct career technical education labs, classrooms, and buildings to better prepare students for jobs after high school.
- Make health, safety and security improvements, including fencing, campus entrance/ access, fire alarms, and communication systems.
- Repair or replace outdated heating, ventilation and air-conditioning systems (HVAC).

- Upgrade technology infrastructure and wiring, including providing access to computers and classroom technology.
- Construct, modernize, or replace schools, classrooms, restrooms, and other student support facilities, including providing updated furnishings and equipment to facilitate a modern learning environment.
- Construct or replace outdated temporary portables with permanent classrooms.
- Upgrade physical education spaces, athletic fields and other facilities for school and community use, including convening, exercise and training facilities, courts, pools, and locker rooms.
- Construct, repair, replace and/or upgrade walkways, paved surfaces, turf, grounds, lighting and landscaping improvements, including irrigation.
- Update and reconfigure parking lots and drop off areas to improve campus traffic, student and pedestrian safety.
- Abate and remove hazardous materials identified prior to or during construction.

Incidental Expenses. Each of the bond projects described in this Bond Project List include the costs of furnishing and equipping such facilities, and all costs which are incidental but directly related to the types of projects described above. Examples of incidental costs include, but are not limited to: costs of design, engineering, architect and other professional services, facilities assessments, inspections, site preparation, utilities, landscaping, painting, bond project construction management, administration and other planning and permitting, legal, accounting and similar costs; independent annual financial and performance audits; a customary construction contingency; abatement, demolition and disposal of existing structures; the costs of interim housing and storage during construction including relocation and construction costs incurred relating to interim facilities; the preparation or restoration of construction, renovation or remodeling; rental or construction of storage facilities and other space on an interim basis for materials and other equipment and furnishings displaced during construction; costs of relocating facilities and equipment as needed in connection with the projects; interim classrooms and facilities for students, administrators, and school functions, including modular facilities; federal and state-mandated safety upgrades; addressing unforeseen conditions revealed by construction/modernization and other necessary improvements required to comply with existing building codes, including the Field Act; access requirements of the Americans with Disabilities Act; and costs of the election; bond issuance costs; and project administration during the duration of such projects, as permitted by law.

Furnishing and Equipping. Each project is assumed to include its share of furniture, fixtures, equipment, architectural, engineering, and similar planning costs, program/project management, staff training expenses and a customary contingency for unforeseen design and construction costs. In addition to the listed projects stated above, the list also includes the acquisition of a variety of instructional, maintenance and operational equipment, including the reduction or retirement of outstanding lease obligations and interim funding incurred to advance fund projects from the list; installation of signage and fencing; payment of the costs of preparation of all facility planning, facility studies, assessment reviews, facility master plan preparation and updates, environmental studies (including environmental investigation, remediation and monitoring), design and construction documentation, and temporary housing of dislocated District activities caused by construction projects. The upgrading of technology infrastructure includes, but is not limited to, computers, projectors, portable interface devices, servers, switches, routers, modules, sound projection systems, printers, digital white boards, document projectors,

telephone system, call manager and network security/firewall, wireless technology systems and other miscellaneous equipment.

Alternations to Scope; Acquisition of Real Property. The scope and nature of any of the specific projects described above may be altered by the District as required by conditions that may arise during the course of design and construction. In the event that a modernization or renovation project is more economical for or otherwise determined by the Board to be in the best interests of the District to be undertaken as new construction, this bond measure authorizes said new construction including land acquisition, relocation and construction at a new or alternative site, and/or demolition and reconstruction and/or repurposing on the original site, including an expanded site, and all costs relating thereto. For any project involving rehabilitation or renovation of a building or the major portion of a building, the District shall be authorized to proceed with new construction instead, if the Board determines that replacement and new construction is more economically practical than rehabilitation and renovation, considering the building's age, condition, expected remaining life, and other relevant factors.

In addition, this measure authorizes the acquisition of real property, including necessary rights of ways or other real property interests required to expand District facilities, to provide access to school or other District facilities, or to provide additional school or related facilities.

Interim Financing Included; Joint Use Projects Authorized. Authorized projects include paying and/or prepaying interim or previously obtained financing for the types of projects included on the Bond Project List, such as bond anticipation notes, and includes prepayment of lease payments to acquire title to facilities and/or equipment previously financed. Projects may also be undertaken on a joint use basis with other public entities.

Bond Project List Not in Order of Priority; Board Determines Prioritization. Approval of this bond measure does not guarantee that the proposed projects will be funded beyond the local revenues generated by the measure. The District's capital needs currently exceed the amount of bonds the voters are being asked to authorize. The order in which particular projects are listed is not intended to suggest priority for funding or completion, and itemization of projects in the list above does not guarantee that all such projects will be undertaken. Project priorities will be determined by the Board. The ability of the District to undertake and complete the listed projects is subject to numerous variables including the adequacy and availability of sufficient funding sources. The District is unable to anticipate all unforeseen circumstances which may prevent some of the projects listed above from being undertaken or completed.

Interpretation. The terms of this bond measure and the words used in the Bond Project List shall be interpreted broadly to effect the purpose of providing broad and clear authority for the officers and employees of the District to provide for the school facilities projects the District proposes to finance with the proceeds of the sale of bonds authorized by this proposition within the authority provided by law, including Article XIII A, Section 1(b)(3) of the California Constitution, Education Code Section 15000 *et seq.* and the Strict Accountability in Local School Construction Bonds Act of 2000. Words used in the Bond Project List such as repair, improve, upgrade, expand, modernize, renovate, and reconfigure are used to describe school facilities projects in plain English but are not intended to expand the nature of such projects beyond what is authorized by law. As such, in accordance with legal requirements, the Bond Project List does not authorize, and shall

not be interpreted to authorize, expending proceeds of the sale of bonds authorized by this proposition for current maintenance, operation or repairs.

Severability. The Board hereby declares, and the voters by approving this Bond Measure concur, that every section and part of this bond proposition has independent value, and the Board and the voters would have adopted each provision hereof regardless of every other provision hereof. Upon approval of this measure by the voters, should any part be found by a court of competent jurisdiction to be invalid for any reason, all remaining parts hereof shall remain in full force and effect to the fullest extent allowed by law, and to this end the provisions of this bond measure are severable.

The Full Text of Measure ends at the above line.

APPENDIX B

ABBREVIATED FORM OF BOND MEASURE

To improve the quality of local high schools; replace leaky roofs; construct, upgrade, and modernize classrooms, restrooms, and career technical labs; upgrade electrical, plumbing, and HVAC systems; make safety/security improvements; shall Shasta Union High School District's measure authorizing \$56,600,000 of bonds at legal rates be adopted, generating approximately \$4,100,000 annually, while bonds are outstanding, at average rates of \$14.39 per \$100,000 assessed value, with annual audits, citizens' oversight, NO money for salaries and all money staying local?

APPENDIX C

TAX RATE STATEMENT

An election will be held in the Shasta Union High School District (the "District") on November 5, 2024, to authorize the sale of up to \$56,600,000 in general obligation bonds. The following information is submitted in compliance with Sections 9400-9404 of the Elections Code of the State of California. Such information is based upon the best estimates and projections presently available from official sources, upon experience within the District, and other demonstrable factors.

Based upon the foregoing and projections of the District's assessed valuation, the following information is provided:

1. The best estimate of the average annual tax rate that would be required to fund this bond issue over the entire duration of the bond debt service, based on estimated assessed valuations available at the time of filing of this statement, is \$14.39 per \$100,000 of assessed valuation. It is currently expected that the tax will be collected until fiscal year 2058-59.

2. The best estimate of the highest tax rate that would be required to fund this bond issue, based on estimated assessed valuations available at the time of filing this statement, is \$29.50 per \$100,000 of assessed valuation. This rate is projected to apply in fiscal year 2051-52 through 2053-54, inclusive.

3. The best estimate of total debt service, including principal and interest, that would be required to be repaid if all the bonds are issued and sold will be approximately \$125,300,000.

These estimates are based on projections derived from information obtained from official sources, and are based on the assessed value (not market value) of taxable property on the County's official tax rolls. In addition, taxpayers eligible for a property tax exemption, such as the homeowner's exemption, will be taxed at a lower effective tax rate than described above. Property owners should consult their own property tax bills and tax advisors to determine their property's assessed value and any applicable tax exemptions. The attention of all voters is directed to the fact that the foregoing information is based upon projections and estimates only, which amounts are not maximum amounts and durations and are not binding upon the District. The actual debt service, tax rates and the years in which they will apply may vary depending on the timing of bond sales, the par amount of bonds sold at each sale and actual increases in assessed valuations. The timing of the bond sales and the amount of bonds sold at any given time will be determined by the District based on the need for project funds and other considerations. Actual assessed valuations will depend upon the amount and value of taxable property within the District as determined by the County Assessor in the annual assessment and the equalization process.

Superintendent
Shasta Union High School District

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Agreement between the Shasta Union High School District and the Redding School District for Transportation Services

PREPARER: David Flores, Chief Business Official

RECOMMENDATION: ☒ Action
☐ Discussion
☐ Information

BACKGROUND:

The District is requesting a reauthorization of the contract between the Shasta Union High School District and the Redding School District for transportation services. We provided transportation services to the Redding School District for home-to-school and special education transport. The contract also includes services for field trips, fuel and maintenance. The home-to school and special education transportation services are billed at a fixed rate. The field trips, fuel, and maintenance are billed at actual costs.

We also provide home-to-school transportation services to the Shasta Elementary School District through the Redding School District.

This is a three-year extension of the transportation contracts that will run from July 1, 2024 through June 30, 2027. The fixed rate portion of the transportation contracts was raised by 10% to cover increased operating costs in the district transportation department.

**SHASTA UNION HIGH SCHOOL DISTRICT
& REDDING SCHOOL DISTRICT
AGREEMENT FOR
GENERAL EDUCATION HOME-TO-SCHOOL,
FIELD TRIP TRANSPORTATION &
SCHOOL BUS MAINTENANCE**

PARTIES: This agreement is between Shasta Union High School District (SUHSD) and Redding School District (RSD).

TERM: The term of this agreement shall be from July 1, 2024 through June 30, 2027.

SERVICES PROVIDED BY SUHSD SHALL INCLUDE:

SUHSD will provide general education home-to-school bus service to schools within the RSD boundaries. In addition, SUHSD will provide field trip services at the request of RSD administrators when buses and drivers are available. SUHSD forms and timelines will be utilized and adhered to. Forms will be provided to RSD for distribution to RSD school sites. In addition, SUHSD shall provide school bus maintenance service for all school buses owned and/or operated by RSD.

SUHSD will ensure that buses provided for use by RSD students are clean, safe, professionally maintained and arrive/depart in a timely manner. SUHSD shall, within our control, take all reasonable & necessary steps to provide timely, safe and cost effective transportation to the students of RSD. SUHSD will also act as a liaison for RSD to Federal, State & local agencies as necessary when related to school pupil transportation operation.

SUHSD will hire, train and provide employees to operate RSD buses.

SUHSD will ensure that adequate workers’ compensation insurance is provided.

SUHSD shall cover any/all insurance deductibles, fees or charges received from a collision involving an RSD bus when the SUHSD employee was found to be at fault.

SUHSD will provide all necessary employee services including, but not limited to HR, payroll, administration & supervision. SUHSD will also ensure that drivers are in compliance with all Federal and State regulations related to pupil transportation in the State of CA. SUHSD shall also provide guidance, training and compliance with applicable RSD Policy AR 3543, specifically as related to EC 39831.3 & 39831.5.

SUHSD shall submit proposed school bus routes to RSD by no later than April 15th for approval by no later than May 30th. Timeline may be waived by mutual agreement and shall be modified for the first year of the contract.

RSD SHALL PROVIDE THE FOLLOWING:

RSD shall own or lease all school buses necessary for SUHSD to provide the contracted services. RSD shall purchase vehicle insurance, maintaining financial responsibility for premiums, deductibles and any/all other fees or charges associated with the insurance, except as noted above in the event of an incident deemed to be at the fault of an SUHSD employee.

RSD shall administer and provide written documentation to SUHSD if parents request student transportation to/from alternate locations (other than assigned bus stop). Preferably schools will issue bus passes to students based on parental notes, but at a minimum authorized RSD staff will need to review and authenticate parental notes for SUHSD. (Authentication requires that the note be reviewed and initialed by an authorized RSD staff member.)

RSD shall submit a calendar to SUHSD for each upcoming school year by May 30th.

RSD shall provide safe, adequate and appropriately sized bus loading zones at school sites.

SPECIAL SERVICES:

RSD shall submit any special transportation accommodation plans or necessary medical protocols to SUHSD and the plan or protocol must be implemented prior to the students ridership is authorized.

SUHSD shall implement the above described services within 5 school days from the date SUHSD receives the plan or protocol. In the event SUHSD cannot provide the level of service requested or will need additional time to implement, the service will be negotiated and a decision will be mutually agreed upon by both parties.

SCHOOL BUS UTILIZATION:

Transportation of any school pupil in either a RSD or SUHSD bus may be authorized by the SUHSD Director of Transportation in an effort to provide for a more cost effective or efficient service, or in the event of an emergency or other good cause.

SERVICE MODIFICATIONS:

- (adjustments to services provided which affect, alter or modify busing service)
- School calendar (any/all identifiable additional costs resulting from an increase or decrease of days buses are required, or when School calendars do not reflect the SUHSD calendar must be reviewed and mutually agreed upon by both parties for each upcoming school year by June 30th.)
- Bell schedule changes or modifications
- School attendance boundaries changes or modifications
- Delays due to unexpected school site traffic congestion
- School bus route modification (including addition and deletion of stops)
- School evacuations, lockdowns or other required emergency services
- Other similar or like modifications which affect the cost of services provided

Both parties shall provide each other 5 business days advance notice of any changes or modifications based on an unforeseeable crisis situation on a statewide or national level.

RATE:

RSD shall compensate SUHSD the following rates for services rendered:

Annual Pupil Transportation Service:	\$703,508	
Itemized as follows:		
Home-to-School bus service	\$543,508	(10 equal installments; August through May)
School bus maintenance/fuel	\$120,000	(actual costs invoiced monthly)
Field Trip service	\$40,000	(actual costs invoiced monthly)

There will be a charge of \$400 per day for bell schedule modifications or ‘early release days’ in excess of 45 per year.

Canceled days by SUHSD shall initiate a daily credit of \$400 per day.

Fee is indicative of all RSD schools modifying their dismissal times equally. Inability to alter all school bell schedules in equal increments will result in additional charges.

School bus maintenance:

Invoiced monthly; July through June (charges will be itemized & based on actual service provided)
 \$65 per hour; parts, fuel & lubricants will be itemized and charged per industry standards. Field service work involving a SUHSD Service Truck will be invoiced at an additional rate of \$35 per hour. Overtime or rush jobs at the request of RSD will be invoiced at a rate of \$90 per shop hour.

Fee is based on current fleet averages; factoring in previous annual mileage and average operational costs, which include fuel and maintenance. Unscheduled repairs (such as engine or transmission overhauls) or unanticipated increases to fuel or other petroleum products can affect the end of year expenditures.

Field trip service:

Field trip invoice shall include an itemization to allow RSD to invoice individual schools.

Field trip service rates:

\$34.00 for each hour, Monday – Friday

\$42.00 for each hour, Weekends & Holidays

**each trip will accrue 0.5 hour processing fee and each driver hour thereafter.*

\$16.00 for cancellation, more than 1 day up to 5 days in advance of trip date

\$50.00 for cancellation, day of trip

Requests for service modifications shall be appropriately communicated. Requests which affect the cost of service shall be in writing. Modifications will be reviewed to determine if there will be additional costs incurred. RSD shall be invoiced as a separate monthly charge for these changes.

COMMUNICATION:

All communication regarding these agreed upon transportation services shall be facilitated by SUHSD. Issues which result in disagreement and cannot be resolved by SUHSD may be forwarded to the RSD Business Services office. In the event a resolution cannot be reached, the final decision shall be the responsibility of the RSD Superintendent.

BILLING:

SUHSD will prepare and mail monthly invoices to RSD at an address provided for by RSD. RSD shall, within their control, take all reasonable and necessary steps to ensure payment is received by SUHSD within 30 calendar days of receipt of invoices. Payments shall be considered delinquent after 45 calendar days have elapsed from the date of invoice and interest and late fees may be charged to and collected from RSD if payment is not made within these timelines.

EMERGENCY RESPONSE:

Both SUHSD and RSD shall provide each other with emergency daytime and evening/weekend contacts and their phone numbers to allow for necessary daily and emergency communication.

In the event of a bus breakdown or accident, every attempt will be made to repair the bus as soon as possible or dispatch another bus to the scene in order to maintain the desired schedule of RSD students.

Whenever any school bus accident occurs, SUHSD shall immediately upon becoming aware of such accident, notify or cause to be notified the RSD administration.

SEVERENCE:

SUHSD or RSD may terminate this agreement by providing 90 calendar days’ notice to the other party, if the other party fails to perform, has made or makes any inaccuracy in, or otherwise materially breaches, any of its obligations, covenants, or representations. Failure to provide the required notice shall subject the offending party to a \$30,000 penalty, which shall be due and payable with the contract termination notice.

ANNUAL REVIEW & RENEWAL:

Costs associated with this contract will be reviewed upon completion of this one year contract to ensure that the charges are reflective of the level of service provided. Any change in contract cost shall be reviewed, negotiated and mutually agreed upon by SUHSD & RSD Superintendents. This contract may be renewed for one or more additional years by mutual written consent from both districts.

INDEMNIFICATION:

Each party agrees to hold the other party harmless from any and all claims, excluding liabilities due to the other party’s negligence or willful misconduct.

DocuSigned by:
Cindy Bishop
032F584CC42A4F8

For RSD – Cindy Bishop

5/30/2024

Date

For SUHSD – Jim Cloney

Date

**SHASTA UNION HIGH SCHOOL DISTRICT
& REDDING SCHOOL DISTRICT
AGREEMENT FOR
SPECIAL EDUCATION HOME-TO-SCHOOL &
FIELD TRIP TRANSPORTATION**

PARTIES: This agreement is between Shasta Union High School District (SUHSD) and Redding School District (RSD).

AGREEMENT GUIDING PRINCIPAL:

Special education home-to-school services provided under this agreement shall be mutually agreed upon by both parties, taking into consideration the student's level of service needed, staff and equipment available.

RATE: RSD shall compensate SUHSD the following rates for services rendered:

Annual Pupil Transportation Service: \$106,328

Itemized as follows:

Home-to-School bus service \$105,725 (10 equal installments; August through May)

Field Trip service \$550 (actual costs invoiced monthly)

Service fee is reflective of the 2021-2024 General Education Agreement rates.

TERM AND SERVICES:

The term and services provided for this agreement shall run concurrent with the Agreement for General Education Home-to-School, Field Trip Transportation and School Bus Maintenance Agreement with the inclusion of the following:

SUHSD shall setup transportation services within 5 school days from the date SUHSD receives a request for services. In the event SUHSD cannot provide the service requested or will need additional time, the service will be negotiated and a decision will be mutually agreed upon by both parties.

SUHSD will make every attempt to provide the least restrictive, most cost effective or efficient service by coordinating special education students to be transported on any previously established bus route when available and the student's level of service can be met on said route.

RSD shall provide a written request of services to SUHSD on a Transportation Request form provided by SUHSD.

RSD shall submit Transportation Requests of proposed students for each following school year by no later than 15 days prior to the start of school. In the event a Transportation Request is received within the 15 days prior to the start of school, setup of transportation services may be subject to the 5 school days requirement above.

SUHSD or RSD may terminate this agreement by providing 90 calendar days' notice to the other party, if the other party fails to perform, has made or makes any inaccuracy in, or otherwise materially breaches, any of its obligations, covenants, or representations. Failure to provide the required notice shall subject the offending party to a \$30,000 penalty, which shall be due and payable with the contract termination notice.

INDEMNIFICATION:

Each party agrees to hold the other party harmless from any and all claims, excluding liabilities due to the other party’s negligence or willful misconduct.

DocuSigned by:

Cindy Bishop

035E50BCC42A44FB

For RSD – Cindy Bishop

5/30/2024

Date

For SUHSD – Jim Cloney

Date

**SHASTA UNION HIGH SCHOOL DISTRICT
& REDDING SCHOOL DISTRICT
AGREEMENT FOR
SPECIAL EDUCATION HOME-TO-SCHOOL &
FIELD TRIP TRANSPORTATION**

PARTIES: This agreement is between Shasta Union High School District (SUHSD) and Redding School District (RSD).

AGREEMENT GUIDING PRINCIPAL:

Special education home-to-school services provided under this agreement shall be mutually agreed upon by both parties, taking into consideration the student’s level of service needed, staff and equipment available.

RATE: RSD shall compensate SUHSD the following rates for services rendered:

Annual Pupil Transportation Service: \$106,328
Itemized as follows:
Home-to-School bus service \$105,725 (10 equal installments; August through May)

Field Trip service \$550 (actual costs invoiced monthly)
Service fee is reflective of the 2021-2024 General Education Agreement rates.

TERM AND SERVICES:

The term and services provided for this agreement shall run concurrent with the Agreement for General Education Home-to-School, Field Trip Transportation and School Bus Maintenance Agreement with the inclusion of the following:

SUHSD shall setup transportation services within 5 school days from the date SUHSD receives a request for services. In the event SUHSD cannot provide the service requested or will need additional time, the service will be negotiated and a decision will be mutually agreed upon by both parties.

SUHSD will make every attempt to provide the least restrictive, most cost effective or efficient service by coordinating special education students to be transported on any previously established bus route when available and the student’s level of service can be met on said route.

RSD shall provide a written request of services to SUHSD on a Transportation Request form provided by SUHSD.

RSD shall submit Transportation Requests of proposed students for each following school year by no later than 15 days prior to the start of school. In the event a Transportation Request is received within the 15 days prior to the start of school, setup of transportation services may be subject to the 5 school days requirement above.

SUHSD or RSD may terminate this agreement by providing 90 calendar days’ notice to the other party, if the other party fails to perform, has made or makes any inaccuracy in, or otherwise materially breaches, any of its obligations, covenants, or representations. Failure to provide the required notice shall subject the offending party to a \$30,000 penalty, which shall be due and payable with the contract termination notice.

INDEMNIFICATION:

Each party agrees to hold the other party harmless from any and all claims, excluding liabilities due to the other party’s negligence or willful misconduct.

DocuSigned by:
Cindy Bishop

For RSD – Cindy Bishop

5/30/2024

Date

For SUHSD – Jim Cloney

Date

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Approve the 2022-23 Annual Audit Report

PREPARER: David Flores, Chief Business Official

RECOMMENDATION: ☒ Action
☐ Discussion
☐ Information

BACKGROUND:

The 2022-23 Audit Report has been completed by Horton McNulty & Saeteurn, LLP (HM&S). HM&S performs the annual audit for the Shasta Union High School District (District), the Shasta Union High School District Bond Program, and University Preparatory School (U-Prep). The Shasta Charter Academy uses a firm from Southern California named Vicenti, Lloyd, Stutzman. The 2022-23 audit was finalized on May 20, 2024.

Copies of the 2022-23 annual Audit Report were distributed to Board members under separate cover. Education Code 41020 requires an annual, independent audit of district financial records.

The audit was completed in May of 2023 and meets the required and recommended guidelines. The District expects certification by the State Controllers' Office.

Purpose:

The audit is an opinion rendered by a specially qualified independent auditor that has examined district records to determine whether:

- a. district financial statements provide a fair and accurate representation of the district's financial position;
- b. there is effective control over and adequate accounting for revenues, expenditures and assets;

- c. categorical funds are being spent in accordance with laws and regulations.

The audit is not designed to evaluate program cost effectiveness or program performance.

Organization of the Report:

There are six sections in the audit report:

Independent Auditor's Report pp. 1-4

Management's Discussion and Analysis pp. 7-16

Basic Financial Statements pp. 18-64

Required Supplementary Information pp. 65-77

Other Supplementary Information pp 79-87

Other Reports Section pp 89-98

Findings and Questioned Costs pp. 100-107

Particular Meaning:

Much of the audit report is technical. Its format is prescribed by the State and Federal governments and does not relate well to internal reports or management information needs. However, there are four items in the audit of particular interest;

- Independent Auditors Report (pages 1 & 4): This report speaks to the preparation of the District's financial statements and that they are an accurate and fair representation of the District's financial position based on various federal and state accounting standards. It is the opinion of the auditor that our financials meet these criteria.
- Net Position (page 10, Table 1): The Net Position has a negative amount of \$54,794,245 in the Unrestricted category. This reflects the implementation of GASB Statement 68, the pension reporting requirement. All school districts are now required to report their portion of the future liability of STRS and PERS pension costs.

- Independent Auditors report on Internal Control over Financial Reporting and Compliance (pp.89): No deficiencies were found.
- Findings and Questioned Costs (pages 100-107): We received an Unmodified audit, meaning the auditor made no changes. There was one finding with internal control of student body funds. The auditors found that two deposits tested did not show that collections had been counted by two individuals. A deposit was not made on a timely basis, two disbursements did not have pre-approval prior to items being purchased.

To address this finding, we will have a district wide meeting with our student body clerks and review proper process and procedure for cash handling and the approval process for purchasing.

Conclusion:

The Shasta Union High School District is an \$85,543,714 expenditure operation. Accounting is carried out through a double-entry bookkeeping system in more than 15,000 accounts.

REFERENCES:

Government Code Section 53646

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Public Hearing and Presentation for the 2024-25 Proposed Budget & Resolution for Committed Fund Balance

PREPARER: David Flores, Chief Business Official

RECOMMENDATION: ☐ Action
☒ Discussion
☒ Information

BACKGROUND:

Governor Newsom released his revised proposal for the 2024-25 State Budget on May 10, 2024. Very little information was released on the 10th, it was followed up on the evening of May 14th with additional information, giving us more insight on the Governor's plans for the 2024-25 budget year. Thankfully, K-14 education continues to be shielded from ongoing programmatic reductions.

The Governor continues his approach from January, relying on withdrawals from the Rainy-Day Fund and an accounting change the Legislative Analyst's Office (LAO) is calling the "Proposition 98 Funding Maneuver." The Governor does not assume a recession, instead he projects that the U.S. economy will continue to grow and the stock market will continue to perform well. The risks noted in the 2024-25 include the federal government tightening economic policy, underperformance of the stock market, and the volatility of California's progressive tax structure and its reliance on a small group of high-income taxpayers.

The Department of Finance projects the minimum guarantee across the three-year budget window, 2022-23 through 2024-25, is down by \$3.7 billion from the Governor's Budget in January. The Governor estimates that AB106 reduces the 2025-25 budget shortfall from \$44.9 billion to \$27.6 billion. For Proposition 98, the May Revision proposes a combination of mandatory and discretionary withdrawals from the Proposition 98 Reserve. The proposal is to withdraw \$5.8 billion in 2023-24 and \$2.6 billion in 2024-25, essentially bringing the reserve to \$0 at the end of 2024-25. Additionally, the Governor is proposing to not credit districts for the \$8.8 billion allocation to K-14 agencies in 2022-23 above the constitutional minimum guarantee. Rather, the state would accrue the overpayment, and begin making payments toward the overpayment in 2025-26. While on the surface, this seems to protect K-14 agencies from suffering a significant reduction in Proposition 98 funding it jeopardizes future Proposition 98 funding by changing which test the state uses for calculating school agency funding. Utilizing the maneuver could leave education dollars on the table in 2023-24 and 2024-25 and beyond. Education is advocating the Governor consider other alternatives for dealing with the 2022-23 overpayment.

The May Revision fully funds the statutory COLA of 1.07% for the LCFF, which is greater than the January estimate of 0.76%, but significantly lower than the estimate of 3.94% from the 2023-24 Enacted Budget.

Funding for the LCFF continues to rely on one-time funding of approximately \$2.3 billion for the 2024-25 fiscal year. This funding helps support full funding of the 1.07% statutory COLA and results in higher 2024-25 base grants.

The Expanded Learning Opportunities Program (ELO-P), trailer bill language accompanying the May Revision creates a deadline of September 30, 2024, for local education agencies to expend ELO-P funds appropriated in the 2021-22 and 2022-23 fiscal years. Any unexpended funds would be returned to the state after this deadline. The proposal would also, beginning with the 2023-24 fiscal year, require any funds appropriated for ELO-P to be expended by June 30 of the fiscal year following the year the funds were appropriated. Any remaining funds would be returned to the state.

Other May Revision proposals include an instructional continuity proposal for Independent Study and Instructional Continuity for Remote Learning. One proposal impacts existing independent study programs by repealing the statutory bifurcation of short- and long-term programs based on the number of school days students participate in the program. The May Revision largely maintains the proposed changes to existing independent study law but makes technical adjustment to ensure that LEAs have time to revise required program documents, such as board policies and written agreements, over the 2024-25 school year.

The May Revision makes additional changes to address technical issues to ensure program viability, including clarification on who is eligible to participate in a program, as well as addresses concerns raised over the broad exception to the 15-day participation limit for students who are experiencing significant personal difficulties. Notably, the May Revision does not respond to calls to delay implementation until the 2025-26 school year to give LEAs time to plan and implement the new program requirements.

GENERAL FUND

The 2024-25 Proposed Budget includes the following major components:

- COLA % for 2024-25 is 1.07%, 2025-26 is 2.93%, 2026-27 is 3.08%
- Salary step and column movement is included
- STRS and PERS rates based on the May Revision
- Salary and benefits negotiations agreement with SSEA, ESP, CSEA, and Management for 2024-25
- Revenue and expense for the CTE grants
- Elimination of COVID revenue and expenditures as those dollars are utilized according to specific years
- Declining enrollment and correspondingly, ADA
- The 3.5% Reserve for Economic Uncertainties is maintained

The ADA projection for 2024-25 is projected to be 3,801, a decrease of 51 from the prior year. In 2025-26 the projected ADA is 3,790, in 2026-27 the ADA projection is 3,645. We will continue to monitor our enrollment and ADA projections and make any necessary changes at First Interim.

The Multi-Year Projection (MYP) utilizes the factors listed in the planning factors table above. The Estimated Actuals projected unrestricted ending balance for 2023-24 is \$13,704,064, in 2024-25 it is \$13,853,439, in 2025-26 it is \$13,936,227, and in 2026-27 it is \$12,805,660. On average over the next three years, we are maintaining 18% of total expenditures in our Unrestricted Ending Balance. This is 8% above the 10% minimum reserve we can carryover due to Proposition 2. We are utilizing “Committed” categories, as is allowed by Proposition 2 to carryover above the 10% reserve. The committed expenditures are outlined on a separate resolution that is being proposed along with the Adopted Budget for 2024-25.

General Fund Components of the 2024-25 ending balance are as follows:

Revolving Cash	\$ 17,400
Restricted Programs	8,928,250
Committed Assignments	
Instructional Materials	4,251,100
Declining Enrollment Mitigation	6,251,514
Farm & Foundation Funds	599,163
Economic Uncertainty 3.5%	2,539,262
Total Projected Ending Balance	22,586,689

OTHER FUNDS

A summary of the budgets for all other funds of the District follows:

Shasta Charter Academy Fund 37

The Shasta Charter Academy is projected to have positive fund balances at June 30, 2025, 2026 and 2027. Their ending balance for 2024-25 is budgeted at \$2.1 million which includes a 33% reserve. Their ADA is projected to remain flat for the next three years at 275. SCA is projecting to deficit spend in 2024/25 by \$123k, the two following years are projected to have positive increases to their fund balance.

University Preparatory School (U-Prep)

The U-Prep charter is projected to have positive fund balance changes in 2025, 2026 and 2027. The positive fund balance change for 2025 is \$407k, for 2026 it is \$301,531k, and for 2027 it is \$215k. The U-Prep ending balance is budgeted at \$7.5 million which includes an 8% reserve for economic uncertainty. They project to have an ending balance in 2025-26 of \$7.8 million, and \$8 million in 2026-27.

Farm Fund 02

This fund is used to account for the activities at the district farm. This fund accounts for livestock and other sales. For state reporting purposes, this fund is combined with the General Fund. The projected ending balance is \$45,651.

Adult Education Fund 11

This fund accounts for the Adult Ed program operated by the District. The projected ending balance is \$0. There is no projected contribution from the General fund to the Adult Education Fund. Adult Education is funded through a grant in partnership with Shasta College and other local high school districts. The fund is projected to have \$235k in revenue and an equal amount in expenses.

Cafeteria Fund 13

The Cafeteria Fund is projected to not encroach on the General Fund for 2024-25, or any of the future two years. The projected ending balance for 2024-25 is \$1.7m. The ending balance is designated for stores, revolving cash and reserves. These funds are not available for the general operating expenses of the district. Food Service has increased their meal count substantially under the Everyone Eats Free program. The increased meal counts has allowed the Food Service program to become a self-sustaining program.

Deferred Maintenance Fund 14

This money is used for major maintenance projects (painting, roofing, paving, etc.) as determined by the district. The estimated ending balance for 2024-25 is \$310,391. There is a planned \$100,000 transfer in the MYP for each year.

Pupil Transportation Equipment Fund 15

This fund is used to account for transportation equipment replacements. The projected ending balance for 2024-25 is \$19,138.

Foundation Trust Fund 16

This fund accounts for the scholarship funds of the District managed by the schools. The ending balance is projected at \$553,512. For state reporting purposes, this fund is combined with the General Fund.

Special Reserve Fund 17

This fund is used to offset the deficit spending in the General Fund. In 2014-15 \$500,000 was transferred to the General Fund. An additional \$500,000 was transferred in 2018-19. We currently do not anticipate having to make a transfer from this fund for the next three years. This fund is part of our minimum 10% reserve requirement under Proposition 2. These dollars will be committed for future needs under the stabilization category. The projected ending balance for 2024-25 is \$1.4m.

Retiree Benefit Fund 20

This fund accounts for the District's annual contributions to retiree health benefits and the related purchase of such benefits for retirees. In 2019-20 we joined the PERS OPEB Trust Fund. We transferred \$1.6 million to the Trust Fund. The remaining funds were left in fund 20 for operational purposes. It is planned that the remaining funds combined with the annual General Fund contribution will be enough to cover the retiree portion of health benefits annually. In the event it is not, a withdrawal will be made from the Trust to cover the shortfall. The projected ending balance in fund 20 is \$1.4m.

Capital Building Bond Fund 21

This fund is for recording the proceeds and expenditures associated with the bond sale of Measure I. The District projects to fully expend fund 21 at the end of summer in 2023-24. We do not anticipate a carryover balance into 2024-25.

Capital Facilities Fund (Developer Fees) 25

This fund is the accounting entity for school impact fees on new development. We are projecting fees of \$290,000, expenditures of \$105,650 and a transfer of \$10,000 to Fund 56 to cover the principal and interest payment for the Certificates of Participation (COP's). The COP's were used to complete the Foothill High School campus. The projected 2024-25 ending balance is \$775,405.

Special Reserve for Capital Projects Fund 40

This fund was used to deposit the funds from the Bond Anticipation Note (BAN) we did in 2019. We project to transfer the remaining balance of \$1.2m to fund 21 to cover bond

project expenditures, leaving an ending balance of \$178,409 as of June 30, 2024. The remaining balance is generated by a Cal Shape Grant.

Bond Interest and Redemption Fund 51

This fund accounts for the receipt of property taxes to repay the principal and interest on the Measure B bond sales. This fund is managed by the county auditor/treasurer. This fund is restricted in use and cannot be used to pay General Fund expenses. Measure I will be tracked out of fund 21.

Debt Service Fund 56

This fund is used to repay the Certificates of Participation (COP), Series N refinanced to build Foothill High School and to pay for the Shasta High Multi-Purpose building and the artificial turf fields at Shasta High and the Shasta Learning Center. The source of revenue for the repayment for the Series N COP is developer fees (Fund 25). The combined principal and interest payment for 2025 is \$140,353. This loan will mature on July 1, 2025.

REFERENCES: AB1200

Shasta Union High School District
2024/25 Adopted Budget
General Fund
June 11, 2024

Item	General Fund 2023/24 Estimated Actuals			General Fund 2024/25 Adopted Budget			General Fund 2025/26 Projected Budget			General Fund 2026/27 Projected Budget		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
COLA %	8.22%			1.07%			2.93%			3.08%		
Projected Enrollment	4,214			4,183			4,176			4,022		
District ADA	3,852			3,801			3,790			3,645		
County ADA	46			50			50			50		
District + County ADA	3,897			3,851			3,840			3,695		
REVENUE												
LCFF	\$ 54,515,741	0	54,515,741	54,924,412	0	54,924,412	55,937,945		55,937,945	57,090,957		57,090,957
Federal	0	7,029,159	7,029,159	0	3,054,820	3,054,820	0	2,769,783	2,769,783	0	2,769,783	2,769,783
State	1,611,247	9,065,803	10,677,050	1,588,414	3,921,591	5,510,005	1,588,414	3,182,184	4,770,598	1,588,414	3,182,184	4,770,598
Other Local	2,572,201	4,669,440	7,241,641	2,410,316	4,293,899	6,704,215	2,410,316	4,293,899	6,704,215	2,410,316	4,293,899	6,704,215
Total Revenue	\$ 58,699,189	20,764,402	79,463,591	58,923,142	11,270,310	70,193,452	59,936,675	10,245,866	70,182,541	61,089,687	10,245,866	71,335,553
EXPENDITURES												
Certificated Salaries	\$ 20,253,818	5,030,348	25,284,166	21,383,507	4,655,145	26,038,652	21,651,566	4,704,617	26,356,183	21,919,625	4,754,089	26,673,714
Classified Salaries	9,325,119	3,519,658	12,844,777	9,066,469	3,672,353	12,738,822	9,158,986	3,712,654	12,871,640	9,251,503	3,752,955	13,004,458
Employee Benefits	12,701,965	7,225,852	19,927,817	13,414,063	6,234,186	19,648,249	13,801,746	6,305,363	20,107,109	14,179,236	6,371,675	20,550,911
Total Salary & Benefits	42,280,902	15,775,858	58,056,760	43,864,039	14,561,684	58,425,723	44,612,298	14,722,634	59,334,932	45,350,364	14,878,719	60,229,083
Books & Supplies	3,732,599	8,181,175	11,913,774	2,571,936	2,349,336	4,921,272	2,571,936	1,755,799	4,327,735	2,571,936	1,755,799	4,327,735
Services & Other Expenses	5,613,973	2,506,790	8,120,763	4,836,364	1,784,979	6,621,343	4,586,364	1,709,979	6,296,343	4,586,364	1,709,979	6,296,343
Capital Outlay	732,738	3,448,461	4,181,199	150,000	343,224	493,224	150,000	17,000	167,000	150,000	17,000	167,000
*Other Outgo (excluding Transfers of Indirect Costs)	1,300,481	535,499	1,835,980	1,300,481	252,970	1,553,451	1,300,481	223,287	1,523,768	1,300,481	223,287	1,523,768
**Other Outgo - Transfers of Indirect Costs	(535,320)	434,134	(101,186)	(467,828)	366,019	(101,809)	(467,828)	366,019	(101,809)	(467,828)	366,019	(101,809)
Total Expenditures	53,125,373	30,881,917	84,007,290	52,254,992	19,658,212	71,913,204	52,753,251	18,794,718	71,547,969	53,491,317	18,950,803	72,442,120
DIFFERENCE:	\$ 5,573,816	(10,117,515)	(4,543,699)	6,668,150	(8,387,902)	(1,719,752)	7,183,424	(8,548,852)	(1,365,428)	7,598,370	(8,704,937)	(1,106,567)
OTHER USES - Transfer to Cafeteria	0	(66,349)	(66,349)	0	0	0	0	0	0	0	0	0
OTHER USES - Transfer to Retiree Benefits	(620,000)	0	(620,000)	(620,000)	0	(620,000)	(620,000)	0	(620,000)	(620,000)	0	(620,000)
OTHER USES - Transfer to Transportation Equipment	(17,138)	0	(17,138)	(17,138)	0	(17,138)	(11,000)	0	(11,000)	(11,000)	0	(11,000)
OTHER USES - Transfer to Uprep for Medical Funds												
OTHER SOURCES - Transfers from Retiree Fund	578,888	0	578,888	669,888	0	669,888	662,000	0	662,000	662,000	0	662,000
OTHER SOURCES - Transfers from Fund 17	0	0	0	0	0	0	0	0	0	0	0	0
OTHER SOURCES - Transfers from Fund 11												
Contributions	(7,080,897)	7,080,897	0	(6,746,525)	6,746,525	0	(7,066,636)	7,066,636	0	(8,694,937)	8,694,937	0
Total, Other Financing Sources/Uses	(7,139,147)	7,014,548	(124,599)	(6,713,775)	6,746,525	32,750	(7,035,636)	7,066,636	31,000	(8,663,937)	8,694,937	31,000
CHANGE TO FUND BALANCE	\$ (1,565,331)	(3,102,967)	(4,668,298)	(45,625)	(1,641,377)	(1,687,002)	147,788	(1,482,216)	(1,334,428)	(1,065,567)	(10,000)	(1,075,567)
AUDIT ADJUSTMENT	1,463,559		1,463,559	0		0	0		0	0		0
BEGINNING BALANCE	13,805,836	13,672,594	27,478,430	13,704,064	10,569,627	24,273,691	13,658,439	8,928,250	22,586,689	13,806,227	7,446,034	21,252,261
ENDING BALANCE	\$ 13,704,064	10,569,627	24,273,691	13,658,439	8,928,250	22,586,689	13,806,227	7,446,034	21,252,261	12,740,660	7,436,034	20,176,694
COMPONENTS OF THE ENDING BALANCE												
NONSPENDABLE FUND BALANCE												
Revolving Cash	\$ 18,854		18,854	17,400		17,400	17,100		17,100	17,400		17,400
RESTRICTED PROGRAMS		10,569,630	10,569,630		8,928,250	8,928,250		7,446,034	7,446,034		7,436,034	7,436,034
R6266 Educator Effectiveness, FY 2021-22		238,784	238,784		22,591	22,591		0	0		0	0
R6300 Lottery: Instructional Materials		2,458,162	2,458,162		2,246,015	2,246,015		2,246,015	2,246,015		2,246,015	2,246,015
R6762 Arts, Music, & Instr. Mtrls Discretionary BG		687,007	687,007		359,477	359,477		0	0		0	0
R7339 Dual Enrollment Opportunities		213,360	213,360		124,851	124,851		0	0		0	0
R7412 A-G Access/Success Grant		200,000	200,000		70,020	70,020		0	0		0	0
R7425 Expanded Learning Opportunities (ELO) Grant		275,000	275,000		0	0		0	0		0	0
R7435 Learning Recovery BG		2,474,439	2,474,439		1,917,061	1,917,061		1,021,784	1,021,784		1,021,784	1,021,784
R9010 Other Restricted Local		4,022,878	4,022,878		4,188,235	4,188,235		4,178,235	4,178,235		4,168,235	4,168,235
COMMITTED	10,720,333		10,720,333	11,101,777		11,101,777	11,262,863		11,262,863	10,165,701		10,165,701
Instructional Materials (Unrestricted Lottery)	3,930,766		3,930,766	4,251,100		4,251,100	4,251,100		4,251,100	4,251,100		4,251,100
Declining enrollment mitigation/COLA Decreases	6,126,950		6,126,950	6,251,514		6,251,514	6,412,600		6,412,600	5,315,438		5,315,438
Farm and Foundation Funds	662,617		662,617	599,163		599,163	599,163		599,163	599,163		599,163
Reserve for Economic Uncertainties - 3.5%	2,964,877		2,964,877	2,539,262		2,539,262	2,526,264		2,526,264	2,557,559		2,557,559

**Shasta Charter Academy
2024-25 Original Budget
Multi-Year Projection
June 3, 2024**

	2024-25 Projected Budget	2025-26 Projected Budget	2026-27 Projected Budget
ENROLLMENT	280	280	280
ADA	275	275	275
REVENUES			
State Aid Undistributed	1,120,328	1,053,827	981,876
State Aid Supp/ Conc Grant	296,212	270,380	266,380
EPA Funds	1,017,504	1,074,561	1,138,416
State Aid Prior Year	-	-	-
In Lieu Property Taxes	1,252,093	1,261,537	1,269,633
Federal Special Education	37,800	37,800	37,800
Other Federal Income	-	-	-
Mandated Costs	15,334	15,334	15,334
State Lottery	48,675	48,675	48,675
State Lottery Restricted	19,800	19,800	19,800
STRS On Behalf	140,759	140,759	140,759
Other State Income	58,798	58,798	58,798
Interest	40,000	30,000	20,000
FMV	-	-	-
Local Income	14,500	14,500	14,500
State Special Education	244,035	244,035	244,035
TOTAL REVENUES	4,305,838	4,270,006	4,256,006
EXPENDITURES			
Certificated Salaries	2,162,995	2,195,440	2,228,372
Classified Salaries	433,712	440,218	446,821
Employee Benefits	714,175	728,459	742,299
Books and Supplies	129,758	115,000	115,000
Services & Other Exp	718,614	640,000	635,500
Capital Outlay	150,000	15,500	10,500
Other Outgo / Financing Uses	120,000	120,000	60,000
TOTAL EXPENDITURES	4,429,255	4,254,617	4,238,492
DIFFERENCE	(123,417)	15,390	17,514
BEGINNING BALANCE	2,278,033	2,154,616	2,170,006
Restatement/Adjustment	-	-	-
ENDING BALANCE	2,154,616	2,170,006	2,187,520

COMPONENTS OF THE ENDING BALANCE

Reserve: Revolving Cash	25,000	25,000	25,000
Reserve: Prepaid Expenditures	-	-	-
Reserve: Educator Effectiveness	(0)	(0)	(0)
Reserve: Restricted Lottery	45,816	45,816	45,816
Reserve: State Special Ed	0	0	0
Reserve: Sp Ed Dispute Prevention	-	-	-
Reserve: Mental Health-Reltd Svcs	3,964	3,964	3,964
Reserve: Arts Music & IM Disc BG	(0)	(0)	(0)
Reserve: Arts and Music in Schools	662	662	662
Reserve: Class Emp Prof Dev BG	-	-	-
Reserve: A-G Access Grant	-	-	-
Reserve: A-G Learning Loss Mit G	-	-	-
Reserve: Exp Lrng Opportunities	-	-	-
Reserve: ELO Para	-	-	-
Reserve: Learning Recovery EBG	108,655	-	-
Reserve: Low Perf Stu BG	-	-	-
Reserve: Other Restricted State	(0)	(0)	(0)
Board Des: Charter Goals	330,168	511,844	534,679
Board Des: MAA	-	-	-
Board Des: Testing	-	-	-
Board Des: Clubs	3,896	3,896	3,896
Board Des: Lottery	174,801	174,801	174,801
Reserve for Economic Uncertainty	1,461,654	1,404,024	1,398,702
Total	2,154,616	2,170,006	2,187,520

University Preparatory Charter School
2024-2025 Proposed Budget
Multi-Year Projection
June 12, 2024

Item	2024-2025 Proposed Budget	2025-2026 Projected Budget	2026-2027 Projected Budget	Comments
ENROLLMENT	1,015	1,015	1,000	
ADA	985	985	970	97% ADA
REVENUES				
State Aid	\$ 4,383,823	\$ 4,487,278	\$ 4,535,293	
Property Taxes	4,571,395	4,605,875	4,607,274	Based on ADA
EPA	3,056,878	3,245,905	3,363,090	
Mandated Block Grant	38,466	39,592	39,927	Based on ADA
Lottery - Restricted	70,920	70,920	69,840	Based on ADA
Lottery - Unrestricted	174,345	174,345	171,690	Based on ADA
Proposition 28	137,665	137,665	137,665	
ELO-P	71,585	71,585	71,585	
Mental Health Services	79,501	79,501	79,501	
Interest	20,000	20,000	20,000	Budgeted as received
Other Local	0	0	0	Budgeted as received
Title II	17,700	17,700	17,700	
STRS on Behalf	550,400	550,400	550,400	STRS on BEHALF
TOTAL REVENUES	\$ 13,172,678	\$ 13,500,766	\$ 13,663,966	
EXPENDITURES				
Certificated Salaries	\$ 5,715,627	\$ 5,850,229	\$ 6,001,484	
Classified Salaries	733,219	749,716	768,459	
				STRS 24-25 19.10%, 25-26 19.10%, 26-27 19.10% PERS 24-25 27.05%, 25-26 27.60%, 26-27 28.00%
Employee Benefits	2,430,999	3,021,261	3,064,665	
STRS on Behalf	550,400	550,400	550,400	STRS on Behalf - Revenue Off-set
Books and Supplies	634,101	325,000	325,000	Reduce Expenses in 25/26 & 26/27 - expiration of One-time funds
401(a) Contribution	145,000	145,000	155,000	Reserve For Charter Goals Available
Services & Other Exp	692,086	642,086	642,086	Adjusted for One-time expenses
3% Oversight to SUHSD	223,221	231,995	236,952	
13% Services to SUHSD	1,640,896	1,683,548	1,704,764	Based on Revenues
Capital Outlay	0	0	0	
Other Outgo	0	0	0	
TOTAL EXPENDITURES	\$ 12,765,549	\$ 13,199,235	\$ 13,448,809	
DIFFERENCE	407,128	301,531	215,156	
OTHER USES	0	0	0	
CHANGE TO FUND BAL.	\$ 407,128	\$ 301,531	\$ 215,156	
BEGINNING BALANCE	7,067,933	7,475,061	7,776,591	
ENDING BALANCE	\$ 7,475,061	\$ 7,776,591	\$ 7,991,748	
COMPONENTS OF THE ENDING BALANCE				
Revolving Cash	\$ 1,000	\$ 1,000	\$ 1,000	
Reserve for Economic Uncertainties	1,021,244	1,055,939	1,075,905	Maintain 8% Reserve
MAA	302,737	302,737	302,737	
Hourly Programs	65,359	65,359	65,359	
Unrestricted Lottery	1,161,758	1,161,758	1,161,758	
Restricted Lottery	596,488	596,488	596,488	
Confucius Classroom	46,974	46,974	46,974	
Educator Effectiveness Block Grant	20,496	10,248	0	
Ethnic Studies	7,267	0	0	
Proposition 28	206,495	103,245	206,495	
ELOP	66,417	0	0	
A-G Learning Loss Mitigation Grant	2,535	0	0	
Title II	0	0	0	
Reserve for Charter Goals	3,976,291	4,443,092	4,535,032	

**Shasta Union High School District
2024-25 Adopted
Farm Fund
June 11, 2024**

Item	2024-2025 Adopted Budget
REVENUES	
Livestock Sales	\$ 2,700.00
Farmhouse Rent	
Interest	
Cont. To Program	
TOTAL REVENUES	\$ 2,700.00
EXPENDITURES	
Scholarships	\$ 1,000.00
Cattle Purchase	
Repairs	10,000.00
TOTAL EXPENDITURES	\$ 11,000.00
DIFFERENCE	\$ (8,300.00)
OTHER SOURCES	
OTHER USES - Trnsfr to Gen Fund	0.00
CHANGE TO FUND BAL.	\$ (8,300.00)
BEGINNING BALANCE	53,951.00
ENDING BALANCE	\$ 45,651.00

SUHSD
Adult Ed Fund
2024-2025
Adopted
June 11, 2024

			7690	
	0000	6391	STRS	
Item	Undist	Adlt EdBkck	On-Behalf	Totals
REVENUE				
State Aid	0	222,791	12,273	235,064
Interest		0	0	0
Fair Market Value				
Adult Ed Fees	0	0	0	0
Local Income				
Contribution	0	0	0	0
Total Revenue	0	222,791	12,273	235,064
EXPENDITURES				
Certificated Salaries	0	110,273		110,273
Classified Salaries	0	23,666		23,666
Employee Benefits	0	55,710	12,273	67,983
Books & Supplies	0	16,513		16,513
Services & Other Operating Exp	0	6,300		6,300
Capital Outlay	0	0		0
Other Outgo (Ind Cost Rate 5.0%)	0	10,329		10,329
Total Expenditures	0	222,791	12,273	235,064
DIFFERENCE	0	0	0	0
OTHER SOURCES -	0	0		0
OTHER USES	0			0
CHANGE TO FUND BALANCE	0	0	0	0
BEGINNING BALANCE	0	0	0	0
ENDING BALANCE	0	0	0	0
COMPONENTS OF THE ENDING BALANCE				
1. Reserve for Economic Uncertainties	0			0
2. Designated for Other Uses	0	0		0

**Shasta Union High School District
2024-25 Adopted Budget
Cafeteria Fund
June 14, 2024**

ITEM	2024/25 Adopted Budget
REVENUE	
Federal Revenue	\$ 1,654,627
State Revenue	2,243,486
Local Revenue	225,176
Total Revenue	\$ 4,123,289
EXPENDITURES	
Classified Salaries	\$ 1,101,027
Employee Benefits	488,655
Food & Supplies	1,289,065
Services & Operating Expense	119,284
Capital Outlay	50,068
Other Outgo	0
Transfers of Indirect/Direct Support Costs	91,480
Total Expenditure	\$ 3,139,579
DIFFERENCE	983,710
OTHER SOURCE - Contrib From Gen Fund	\$ 0
OTHER USES - Debt Repayment	0
CHANGE TO FUND BALANCE	\$ 983,710
BEGINNING BALANCE	\$ 704,192
ENDING BALANCE	\$ 1,687,903
COMPONENTS OF THE ENDING BALANCE	
1. Stores	\$ 9,000
2. Revolving Cash	1,175
3. Reserve	1,677,728

**Shasta Union High School District
2024-25 Adopted Budget
Deferred Maintenance Fund
June 11, 2024**

ITEM	2024-25 Adopted Budget
REVENUE	
FMV of Cash	\$ 0
Transfer from Gen Fnd (obj 8091)	100,000.00
Transfer from fund 40 (obj 8915)	
Interest	5,000.00
Total Revenue	\$ 105,000.00
EXPENDITURES	
Technology	\$
Architect Fees	
Construction	30,000.00
Roofing	
Plumbing	30,000.00
Electrical	25,000.00
Heating and Cooling	25,000.00
Floor Systems	0.00
Walls	
Grounds & Fields	
Painting	
Stadium	
Paving	0.00
Pool	
Replacement Equip.	
Total Expenditures	\$ 110,000.00
DIFFERENCE	(5,000.00)
CHANGE TO FUND BALANCE	\$ (5,000.00)
BEGINNING BALANCE	315,391.00
ENDING BALANCE	310,391.00

**Shasta Union High School District
2024-25 Adopted Budget
Transportation Equipment Fund
June 11, 2024**

Item	2024-25 Adopted Budget
REVENUES	
State Revenue	\$ 0.00
FMV	0.00
Interest	2,000.00
TOTAL REVENUES	\$ 2,000.00
EXPENDITURES	
Maintenance & Repairs	\$ 0.00
Equipment Replacement	0.00
TOTAL EXPENDITURES	\$ 0.00
DIFFERENCE	\$ 2,000.00
OTHER SOURCES - Trfr From Gen Fund	17,138.00
OTHER USES - Trfr to Gen Fund	0.00
CHANGE TO FUND BAL.	\$ 19,138.00
BEGINNING BALANCE	0.00
ENDING BALANCE	\$ 19,138.00

**Shasta Union High School District
2024-25 Adopted Budget
Foundation Trust Fund
6/11/2024**

ITEM	2024-25 Adopted Budget
REVENUE	
Contributions/Donations	\$ 150,000.00
Interest	200
Fair Market Value of Cash	(2,000)
Total Revenue	\$ 148,200
EXPENDITURES	
Supplies	0
Scholarships Awarded	\$
District Office	2,000
FHS	132,331
PHS	2,000
SHS	45,023
EHS	22,000
Total Scholarships Awarded	203,354
Total Expenditures	\$ 203,354
OTHER SOURCES - Transfers In	<u>0</u>
CHANGE TO FUND BALANCE	\$ (55,154)
BEGINNING BALANCE	<u>608,666</u>
ENDING BALANCE	\$ 553,512

**Shasta Union High School District
2024-25 Adopted Budget
Special Reserve - Non Capital
June 11, 2024**

ITEM	2024-25 Adopted Budget
REVENUE	
Interest	\$ 20,000.00
Adjust Market Value of Cash	(60,000.00)
Total Revenue	\$ (40,000.00)
EXPENDITURES	
Total Expenditure	\$ 0.00
DIFFERENCE	\$ (40,000.00)
OTHER SOURCES - Trfr from Gen. Fund	0.00
OTHER USES - Trfr to General Fund	0.00
CHANGE TO FUND BALANCE	\$ (40,000.00)
BEGINNING BALANCE	1,475,539.00
ENDING BALANCE	\$ 1,435,539.00

**Shasta Union High School District
2024-25 Adopted Budget
Retiree Benefits Fund
June 11, 2024**

	<u>CTA</u>	<u>ESP</u>	<u>CSEA</u>	<u>Mgmt/ Conf/ Supv</u>	<u>Total</u>
Beginning Balance, July 1, 2024	\$ 1,296,018.00	\$ (92,913.00)	\$ 128,654.00	\$ 116,064.00	\$ 1,447,823.00
District Contribution	398,385.00	84,657.00	60,306.00	76,652.00	620,000.00
Interest Earnings	8,194.14	(39.93)	913.81	931.98	10,000.00
Premiums Paid*	(391,656.01)	(138,132.20)	(46,741.09)	(93,358.92)	(669,888.21)
Transferred from CalPers Trust	0.00	0.00	0.00	0.00	0.00
2022/23 Contribution of \$500k from Fund 01, Arts, Music, Discr. Blk Grnt	0.00	0.00	0.00	0.00	0.00
2022/23 Contribution from A23:R43	\$ 1,310,941.13	\$ (146,428.13)	\$ 143,132.72	\$ 100,289.06	\$ 1,407,934.79
Fair Market Value of Cash					0.00
Adjusted Ending Balance					\$ 1,407,934.79

**Shasta Union High School District
2024-25 Adopted Budget
Building Fund (21)
June 11, 2024**

ITEM	2024-25 Adopted Budget
REVENUE	
Interest	\$ 0.00
Fair Market Value of Cash	0.00
Proceeds from Sale of Bonds	0.00
All Other Financing Sources	0.00
Total Revenue	\$ 0.00
Expenditures	
Audit	
SLC Bldg 400 (IT) Roof	
EHS Buildings	
FHS Admin Flooring Project	
SLC Field Replacement	
SLC Track Refurbish	
Total Expense	0.00
Other Uses	
Other Sources	0.00
Interest and Expense Adjustment	0.00
Beginning Balance	0.00
Ending Balance	0.00

**Shasta Union High School District
2024-25 Adopted Budget
Capital Facilities Fund
June 11, 2024**

ITEM	2024-25 Adopted Budget
REVENUE	
Interest	\$ 18,000.00
Fair Market Value of Cash	5,000.00
School Impact Refund	(17,000.00)
Developer Fees	290,000.00
Total Revenue	\$ 296,000.00
EXPENDITURES	
General Supplies	\$ 0.00
Rentals	
Repairs/Upgrades	
Collection Fees from SCOE	
Admin Charges From General Fund	5,650.00
Capital Equipment	
Misc. District wide projects	100,000.00
FHS Furniture Budget	0.00
SHS Furniture Budget	0.00
EHS Furniture Budget	0.00
PHS Furniture Budget	0.00
Pool Boilers for EHS & SHS	0.00
FHS Furniture	0.00
SLC Turf Field	0.00
Total Expenditures	\$ 105,650.00
DIFFERENCE	190,350.00
OTHER USES - Trfr to Debt Fund	(10,000.00)
Net Total Transfers In and Out	(10,000.00)
CHANGE TO FUND BALANCE	\$ 180,350.00
Audit Adjustment	0.00
BEGINNING BALANCE	\$ 595,055.00
ENDING BALANCE	\$ 775,405.00

**Shasta Union High School District
2024-25 Adopted Budget
Special Reserve - Capital Projects
June 11, 2024**

ITEM	2024-25 Adopted Budget
REVENUE	
Dev Fees	
Refund School Impact	
Interest	\$ 6,000.00
FMV of Cash	0.00
Proceeds from Bond Anticipation Notes	0.00
Cal Shape Grant	0.00
Total Revenue	\$ 6,000.00
EXPENDITURES	
Total Expenditure	\$ 0.00
DIFFERENCE	6,000.00
OTHER SOURCES - Trfr from Gen. Fund	\$ 0.00
OTHER SOURCES - TRFR to fund 21	0.00
OTHER USES - Trfr to fund 14 (obj 7615)	0.00
CHANGE TO FUND BALANCE	\$ 6,000.00
BEGINNING BALANCE	172,409.00
AUDIT ADJUSTMENT	0.00
ENDING BALANCE	\$ 178,409.00

**Shasta Union High School District
2024-25 Adopted Budget
Debt Service Fund Fund
June 11, 2024**

ITEM	2024-25 Adopted Budget
REVENUE	
Interest	\$ 1,000.00
Inc/(Dec) in FMV of Cash	0.00
Total Revenue	\$ 1,000.00
EXPENDITURES	
Interest	\$ 353.00
Principal	140,000.00
Offset for Audit Adjustment	0.00
Total Expenditures	\$ 140,353.00
INTERFUND TRANSFERS IN	
From Fund 01, object 7619	\$ 0.00
From Fund 25, object 7619	\$ 10,000.00
Adjust for Audit Adjustment	0.00
OTHER SOURCES - Proceeds from COPS	0.00
Total Interfund Transfers and Other Sources	\$ 10,000.00
CHANGE TO FUND BALANCE	\$ (129,353.00)
BEGINNING BALANCE	135,506.00
Beginning Balance Audit Adjustment	0.00
ENDING BALANCE	\$ 6,153.00

**RESOLUTION #24/25-XX OF THE BOARD OF EDUCATION OF THE SHASTA UNION
HIGH SCHOOL DISTRICT DESIGNATING CERTAIN GENERAL FUNDS AS
COMMITTED FUND BALANCE**

WHEREAS, the Governmental Standards Accounting Board (GASB) has issued Statement No. 54, establishing a hierarchy clarifying constraints that govern how a government entity can use amounts reported as fund balance; and

WHEREAS, the Shasta Union High School District Board of Education (Board) has previously adopted Board Policy 3100 acknowledging its authority to commit, assign, or evaluate existing fund-balance classifications and identify the intended uses of committed or assigned funds; and

WHEREAS, the committed fund balance classification reflects amounts subject to specific internal constraints self-imposed by the Board; and

WHEREAS, once the committed fund-balance constraints are imposed, it requires the constraint to be revised, removed or redirected for other purposes by the Board in the same manner as the Board originally approved the commitment; and

WHEREAS, the Board has determined it has specific needs that it elects to fund with portions of its General Fund ending fund balance.

NOW, THEREFORE, BE IT RESOLVED, that the Shasta Union High School District Board of Education, hereby commits to utilizing portions of its general fund ending balance, as indicated by the committed fund classification in its financial statements, for the following purposes:

Purpose	Justification	Estimated Amount
Instructional materials	The District see's a need to allocate specific funding toward instructional materials as one time dollars are fully utilized	\$4,251,100
Declining enrollment mitigation	2023-24 through 2026-27 enrollment projections, adopted budget MYP	\$6,251,514
Farm and Foundation Funds	These dollars have a specific need and are rolled into Fund 01 for accounting purposes	\$599,163
Economic Uncertainty	Minimum Reserve Requirement	\$2,539,262
Fund 17 Special Reserve	Budget Shortfalls	\$1,435,539

BE IT FURTHER RESOLVED, that such funds cannot be used for any purposes other than directed above, unless the Board adopts a successor resolution to revise or remove the constraint, or otherwise redirect the funds for other purposes; and

BE IT FURTHER RESOLVED, that the district's Superintendent, or their designee, is hereby authorized and directed to finalize the amounts to be committed for the purposes directed above based on the unaudited actual financial report for fiscal year 2023-24 no later than September 11, 2024.

Approved, passed and adopted by the Board of Education of the Shasta Union High School District on the 11 day of June, 2024:

AYES: _____

NOTES: _____

ABSETENTIONS: _____

_____, President of the
Governing Board of the Shasta Union High School
District

Attested to: _____
_____, Clerk of the
Governing Board of the Shasta Union High School
District

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Public Hearing and Resolution for Education Protection Account (EPA) Reporting Requirements

PREPARER: David Flores, Chief Business Official

RECOMMENDATION: ☒ Action
☒ Discussion
☐ Information

BACKGROUND:

The creation of the Education Protection Account (EPA) by the passing of Proposition 30 on November 6, 2012, created an accountability component. Proposition 30 provides that all K-14 local agencies have the sole authority to determine how the funds received from the EPA are spent, but with these provisions;

- The spending plan must be approved by the governing board during a public meeting
- EPA funds cannot be used for the salaries or benefits of administrators or any other administrative costs (as determined through the account code structure)
- Each year, the local agency must publish on its website an accounting of how much money was received from the EPA and how the funds were expended

In addition, there will now be a requirement for the annual financial audit to include verification that the EPA funds were used as specified by Proposition 30, and the additional cost of the audit would be an allowable expense from the EPA. If EPA funds are not expended in accordance with the requirements of Proposition 30, civil or criminal penalties could be incurred.

The attached resolution and expenditure report outline how the district will utilize the EPA dollars for 2024-25.

SHASTA UNION HIGH SCHOOL DISTRICT

RESOLUTION NO. _____

RESOLUTION REGARDING THE EDUCATION PROTECTION ACCOUNT 2024-2025 School Year

WHEREAS, the voters approved Proposition 30 on November 6, 2012;

WHEREAS, Proposition 30 added Article XIII, Section 36 to the California Constitution effective November 7, 2012;

WHEREAS, the provisions of Article XIII, Section 36(e) create in the state General Fund an Education Protection Account to receive and disburse the revenues derived from the incremental increases in taxes imposed by Article XIII, Section 36(f);

WHEREAS, before June 30th of each year, the Chief Business Official shall estimate the total amount of additional revenues, less refunds that will be derived from the incremental increases in tax rates made pursuant to Article XIII, Section 36(f) that will be available for transfer into the Education Protection Account during the next fiscal year;

WHEREAS, if the sum determined by the State Controller is positive, the State Controller shall transfer the amount calculated into the Education Protection Account within ten days preceding the end of the fiscal year;

WHEREAS, all monies in the Education Protection Account are hereby continuously appropriated for the support of school districts, county offices of education, charter schools and community college districts;

WHEREAS, monies deposited in the Education Protection Account shall not be used to pay any costs incurred by the Legislature, the Governor or any agency of state government;

WHEREAS, a community college district, county office of education, school district, or charter school shall have the sole authority to determine how the monies received from the Education Protection Account are spent in the school or schools within its jurisdiction;

WHEREAS, the governing board of the district shall make the spending determinations with respect to monies received from the Education Protection Account in open session of a public meeting of the governing board;

WHEREAS, the monies received from the Education Protection Account shall not be used for salaries or benefits for administrators or any other administrative cost;

WHEREAS, each community college district, county office of education, school district and charter school shall annually publish on its Internet website an accounting of how much money was received from the Education Protection Account and how that money was spent;

WHEREAS, the annual independent financial and compliance audit required of community college districts, county offices of education, school districts and charter schools shall ascertain and verify whether the funds provided from the Education Protection Account have been properly disbursed and expended as required by Article XIII, Section 36 of the California Constitution;

WHEREAS, expenses incurred by community college districts, county offices of education, school districts and charter schools to comply with the additional audit requirements of Article XIII, Section 36 may be paid with funding from the Education Protection Act and shall not be considered administrative costs for purposes of Article XIII, Section 36.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Governing Board of the Shasta Union High School District that:

1. The monies received from the Education Protection Account shall be spent as required by Article XIII, Section 36 and the spending determinations on how the money will be spent shall be made in open session of a public meeting of the governing board of the Shasta Union High School District;

2. In compliance with Article XIII, Section 36(e), with the California Constitution, the governing board of the Shasta Union High School District has determined to spend the monies received from the Education Protection Act as attached.

PASSED AND ADOPTED by the Board of Trustees of the Shasta Union High School District, Shasta County, California, this ____ day of _____, 20__.

AYES:

NOES:

ABSENT:

Ron Zufall, President
Board of Trustees

Jim Cloney, Executive Secretary
Board of Trustees

Shasta Union High School District

Estimated Expenditures through: June 30, 2025 For Fund 01, Resource 1400 Education Protection Account

Description	Function Codes	Amount
AMOUNT AVAILABLE FOR THIS FISCAL YEAR		
Adjusted Beginning Fund Balance	9791-9795	0.00
Revenue Limit Sources	8010-8099	11,755,235.00
Federal Revenue	8100-8299	0.00
Other State Revenue	8300-8599	0.00
Other Local Revenue	8600-8799	0.00
All Other Financing Sources and Contributions	8900-8999	0.00
Deferred Revenue	9650	0.00
TOTAL AVAILABLE		11,755,235.00
EXPENDITURES AND OTHER FINANCING USES		
(Objects 1000-7999)		
Instruction	1000-1999	11,755,235.00
Instruction-Related Services		
Instructional Supervision and Administration	2100-2150	0.00
AU of a Multidistrict SELPA	2200	0.00
Instructional Library, Media, and Technology	2420	0.00
Other Instructional Resources	2490-2495	0.00
School Administration	2700	0.00
Pupil Services		
Guidance and Counseling Services	3110	0.00
Psychological Services	3120	0.00
Attendance and Social Work Services	3130	0.00
Health Services	3140	0.00
Speech Pathology and Audiology Services	3150	0.00
Pupil Testing Services	3160	0.00
Pupil Transportation	3600	0.00
Food Services	3700	0.00
Other Pupil Services	3900	0.00
Ancillary Services	4000-4999	0.00
Community Services	5000-5999	0.00
Enterprise	6000-6999	0.00
General Administration	7000-7999	0.00
Plant Services	8000-8999	0.00
Other Outgo	9000-9999	0.00
TOTAL EXPENDITURES AND OTHER FINANCING USES		11,755,235.00
BALANCE (Total Available minus Total Expenditures and Other Financing Uses)		0.00

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: 2024-25 LCAP Federal Addendum

PREPARER: Leo Perez
Associate Superintendent of Instructional Services

RECOMMENDATION: ☒ Action
☐ Discussion
☐ Information

BACKGROUND:

Adopted by the State Board of Education on March 14, 2018, within California, local educational agencies (LEAs) that apply for Every Student Succeeds Act (ESSA) funds (Title 1,2, and 4) are required to complete the Local Control and Accountability Plan (LCAP), the LCAP Federal Addendum Template (Addendum), and the Consolidated Application (ConApp). The LCAP, in conjunction with the Addendum and the ConApp, serve to meet the ESSA LEA Plan requirement.

REFERENCES:

The 2024-25 LCAP Federal Addendum has been provided to the Board under separate cover. Copies may be obtained by contacting the District Office at (530) 241-3261.

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: LCAP Local Measures

PREPARER: Leo Perez
Associate Superintendent of Instructional Services

RECOMMENDATION: ☒ Action
☒ Discussion
☐ Information

BACKGROUND:

Each district is required to meet five local measures as follows:

1. Appropriately Assigned Teachers, Access to Curriculum-Aligned Instructional Materials, and Safe, Clean and Functional School Facilities (Priority 1)
2. Implementation of State Academic Standards (Priority 2)
3. Parent Engagement (Priority 3)
4. School Climate (Priority 6)
5. Access to a Broad Course of Study (Priority 7)

The Associate Superintendent of Instructional Services will report on whether the District has met or not met the measure before we can submit to the state.

REFERENCES:

The 2024-25 Local Performance Indicator Self-Reflection Report has been provided to the Board under separate cover. Copies may be obtained by contacting the District Office at (530) 241-3261.

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Public Hearing Local Control Accountability Plan (LCAP)

PREPARER: Leo Perez
Associate Superintendent of Instructional Services

RECOMMENDATION: ☐ Action
☒ Discussion
☒ Information

BACKGROUND:

With the change to the Local Control Funding Formula (LCFF) in 2013-14, all school districts in California are now required to develop a Local Control Accountability Plan (LCAP). This is a three-year plan with specific goals and actions/services designed to address the eight priorities established by the California Department of Education. In addition to other forms of engagement with various stakeholders (students, parents, staff, administration, the Board), the approval process for the SUHSD LCAP requires a public hearing be held so the Board can hear comments on the 2023-24 Annual Update, draft 2024-25 LCAP, and Parent Budget Overview. Following the public hearing at this meeting, a Board meeting will be held on June 20 to consider the SUHSD LCAP for final approval.

For the next LCAP cycle from 2024-25 to 2026-27, a new goal (Goal 4) has been introduced to address the use of equity multiplier funds. These funds are designated for schools with a non-stability rate above 25% and a socioeconomically disadvantaged pupil rate exceeding 70%. In our District, Pioneer Continuation High School is the only school that meets these criteria.

REFERENCES:

The 2023-24 Annual Update, draft 2024-25 LCAP, and Parent Budget Overview will be posted at least 72 hours prior to the meeting to the District [website](#).